

**LINDFIELD EAST PUBLIC SCHOOL
PARENTS' AND CITIZENS' ASSOCIATION
MEETING AGENDA: Tuesday 24th February 2026 at 7PM
LOCATION: LEPS Staff Room**



ANNUAL GENERAL MEETING MINUTES: Tuesday 24th February 2026 at 7PM

- I. OPENING
 - 1. School Captains – Isla and Anna.
- II. ATTENDANCE/ABSENCES
 - 1. Refer to Appendix 1.
- III. CONFIRMATION OF PREVIOUS ANNUAL GENERAL MEETING MINUTES
 - 1. Confirmed by Meredith Todd, seconded by Juliet Byrnes.
- IV. BUSINESS ARISING FROM PREVIOUS MINUTES
 - 1. No business noted.
- V. CORRESPONDENCE
 - 1. No correspondence received for AGM.
- VI. REPORTS
 - 1. Principal/Deputy Principal's Report
 - i. Refer to appendix 2.
 - 2. President's Report
 - i. Refer to Appendix 3.
 - 3. Treasurer's Report
 - i. Adoption of the Annual Financial Statements
 - 1. Approved by Sarah and Meredith
 - ii. Appointment of an Auditor/Independent Reviewer
 - 1. Peter Martin Appointed.
 - 4. P&C Sub-Committee Annual Reports – Add reports.
- VII. Setting of Annual Membership Fee
 - 1. It is \$1 proposed Sarah Loomes, seconded by Juliet Byrnes.
- VIII. Election of Office Bearers
 - 1. President – No nominations
 - 2. Vice President – No nominations
 - 3. Secretary – Sarah Loomes
 - i. Supported by Leah Frizell, seconded by Meredith Todd
 - 4. Treasurer – Mingyang Tang and Peter Wang

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- i. Supported by Sarah Loomes, seconded by Juliet Byrnes.

IX. Election of Sub-Committee and other officers and other P&C Positions

- i. Parents Auxiliary – Fellycia Wu and Tracey

Supported by Sarah Loomes, seconded by Susan Young.

- ii. Band – No nominees present.
- iii. Strings – No nominees present.
- iv. Community Partnerships – Leah Frizell

Supported by Sarah Loomes, seconded by Meredith Todd.

- v. IT – No nominees present.
- vi. Chess – No nominees present.
- vii. Creative Workshops – No nominees present.
- viii. Uniform Shop – No nominees present.

X. ADJOURNMENT 7:55

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Appendix 1 – Principal's Report

Appendix 2 – President's Report