**20 August 2024 @ 7pm**

**Location: LEPS Staff Room**

|  |  |
| --- | --- |
| 1. OPENING | Meeting opened 7.05pm  School Leaders, Lisa and Camilla, provided their report which included mention of:   * a recent visit by international students, who were buddied to students at LEPS and included in array of activities, including a local bush walk; * a successful Fathers’ Day stall held on 20th August, with thanks to parent helpers; * anti-bullying talks held by school leadership teams; and * Open Day, which included amazing performances by our dance troupes and choir, a science fair and SRC run café. |
| 1. ATTENDANCE/ABSENCES | **Attendance:**  Diane Read, Susan Young, Scott Campbell, Juliet Byrnes, Lani Van-Ooy, Pam Marchant, Sussie Walker, Pieta Jackson, Taraneh Arianfar, Danielle Van, Meredith Todd, Jo Tinyou, Sara Lowy, Neeta Callagher, Leah Frizell, Diana Wei, Yuna Yang, Iris Lee  **Apologies**: Nil |
| 1. CONFIRMATION OF PREVIOUS MINUTES | 1st Sussie Walker  2nd Lani Van-Ooy |
| 1. ACTIONS ARISING FROM PREVIOUS MINUTES | 1. Danielle to speak to Scarlet re raising P&C on LEPS website (*completed, see IT Report in Schedule D*) 2. Meredith to speak to M Kent and Diane to speak with Mr Cohen re netball uniforms   Consulted with Jenny re options for netball uniforms. Settled on one uniform.  **Action**: Meredith and Diane to follow up with Jenny and Melissa regarding netball uniforms and whether they have been ordered.   1. Neeta to explore building fund requirements (*completed, see Treasurer’s Report in Schedule C)* 2. Juliet and Jenna to initiate strings captain/vice-captain program (*completed*, *see String’s Report in Schedule D*) 3. Meredith to speak with Melissa re how best to communicate uniform shop closure to the students/families and possibility of Sussie covering Uniform Shop while away (*completed*) 4. Diane to follow up with Mr Cohen re goals/hoops preference (*completed*) 5. Diane to discuss with school executive meeting best way to implement classroom Wishlist (class vs year) *(see item (b) TOPICS/MOTIONS (ON NOTICE))* 6. Diane to provide feedback as to preference for allocation of P&C funds, such as any programs, equipment or other school updates to maximise school experience and educational outcomes, including consideration of whether P&C funds could be used towards subsidising programs that are already in place. *(see item (b) TOPICS/MOTIONS (ON NOTICE))* 7. Yuna to explore possibility of a dedicated “Chess Club” which would operate like the band/strings program (out of school hours; with a dedicated tutor; involved in competitions etc)   Yuna submitted a proposal to the P&C for a new “Chess Club”, which will aim to build on existing LEPS chess teams and incorporate formal ‘coaching’ with the view to participate in tournaments. Yuna raised that the “Chess Club” should be a year- long commitment, like other out of hour’s P&C programs (i.e. band). Aim is to commence in 2025. P&C approved proposal in principle, subject to Yuna firming up details.  **Action**: Yuna to finalise “Chess Club” proposal, including exploring coaching options, viable competitions and exploring student interest via an EOI to be sent out to parents in Term 4 2024.   1. Juliet to help get more businesses involved by creating EOI or similar to send to parents to invite them to teach related skills programs (entrepreneurship, accounting etc), with a focus on the Y6 mini-fete (provided teachers agree).   Juliet submitted a proposal to the P&C, including a draft EOI to parents for an entrepreneurial student learning activity, with the goal of finding a group of parents who are business owners and willing to help inspire and motivate students around the planning of the Year 6 Mini-fete. If successful, those same parents would be invited to participate in the LEPS Marketplace.  Diane and Scott thought this was a great proposal, however plans for the 2024 mini fete are well underway and it would be difficult to incorporate this year.  Diane mentioned that the recent “Maths in the Community” event was very successful and perhaps those involved parents could be approached to be included in the LEPS Marketplace.  **Action**: Diane to share list of 14 parents that participated in the “Maths in the Community” event with Sussie to see if those parents are interested in participating in LEPS Marketplace.  **Action**: Juliet and Scott to discuss and draft EOI (to be issued to parents in term 4) for involvement in the entrepreneurial student learning activity in 2025, and Juliet to provide Scott with names of parents that have already expressed an interest in being involved with the program.   1. Pam to report back after AGM to discuss strategic direction for BASC *(see under Sub-Committee Highlights/Updates)* 2. Juliet to come back with information at next meeting and liaise with Pam from BASC re their health and safety processes *(see item (f) TOPICS/MOTIONS (ON NOTICE))* 3. Sara to create survey to send to parents re new language program *(see item (c) TOPICS/MOTIONS (ON NOTICE))* |
| 1. CORRESPONDENCE | Nil |
| 1. REPORTS 2. Principal/ Deputy Principal’s Report | Diane provided the Principal/Deputy Principal’s Report in **Schedule A**, highlighting:   * Recent updates to the school:   + New furniture in the library;   + Installation of goals posts, which is encouraging more students to go to the oval;   + Recent working bee – parents worked very hard, but Diane noted there is still lots of green debris to be removed. * HPGE opportunities at LEPS:   + Diane presented a list of opportunities available to students at LEPS for English, Maths, Science and Technology and Creative Arts under the categories of “intellectual domain”, “creative domain”, “social and emotional domain” and “physical domain”.   **Action**: Diane to share the HPGE opportunities with parents via the Lyrebird newsletter. |
| 1. President’s Report | Meredith provided the President’s Report in **Schedule B**, noting:   * The P&C aim to raise $150k per year and we have raised almost half of this to date ($70k); * Amount raised to date is a combination of money raised by events (approx. $36.5k) and P&C voluntary contributions (approx. $33.5k with around 30% families contributing); * Coffee & Chat event last term was very successful with great feedback from the families; * The new hoops and goals that were installed are being utilized by the PSSA groups and proving to be a great investment; * In Term 3, P&C expects to raise another $15k from events (based on last year) and we are continuing to engage the year groups to assist with events. |
| 1. Treasurer’s Report | Neeta provided the Treasurer’s Report in **Schedule C**, noting:   * We have healthy bank balance across all accounts; * Expected that P&C will provide $20k for teaching support and $10k for classroom wishlist; * Building Fund action item (c) has been addressed in the Treasurer’s Report. Lani offered to provide further assistance in relation to confirming the P&C’s ability to receive tax deductible donations.   **Action**: Neeta to confer with Lani re seeking ATO ruling for building fund and tax-deductible donations. |
| 1. Sub-Committee Highlights/Updates | 1. **Band:** Yuna Yang provided the report in **Schedule D** 2. **Strings:** Jenna Yang and Juliet Byrnes provided the report in **Schedule D** 3. **Creative Workshops:** Iris Lee provided the report in **Schedule D** 4. **Parent’s Auxiliary:** Iris Lee provided the report in **Schedule D** 5. **IT:** Danielle Van provided the report in **Schedule D**   Danielle has detailed in her Report that P&C Website is getting intermittent “service unavailable” errors.  **Action**: Danielle to follow up with hosting provider (details provided by Neeta) to resolve P&C website errors.   1. **Uniform:** Melissa Kent provided the report in **Schedule D** 2. **LEPS Marketplace**: Sussie Walker provided the report in **Schedule D** 3. **BASC:**  Pam Marchant provided an update on BASC strategic direction (addressing action item (k)) as follows:    * At BASC AGM, Pam was confirmed as president, Jo Tinyou as secretary, Mark Powell as Public Officer and George Sin as treasurer.    * Last vacation care was the best one yet. People from other schools attended. People were turning up on the day and on one of the days, BASC needed to turn people away.    * Before school numbers – just over 20 on average which is what is needed to break even. Afternoons are around 30, but aiming for 40 (may see a boost in numbers with mandated return to office).    * New BASC program due out next week.    * Assessment of Centre happened on 30 July - will know rating in 30-60 days    * Need to consider next steps when lease ends next July 2025.    * Diane confirmed there is a list of schools that have already integrated BASC into P&C, so plan is to work together with those schools.   **Action**: Diane, Meredith and Pam to arrange meeting to work through logistics of rolling BASC into P&C, including the creation of a P&C subcommittee. |
| 1. TOPICS/ MOTIONS (ON NOTICE) |  |
| 1. ‘Waste Free School' from Term 4 2024 | Diane and Scott Campbell discussed the school’s proposal for a “Waste Free School”:   * “Waste Free School” (**WFS**) concept initiated by the SRC. Scott meets with the SRC every Monday to discuss ways in which the school can be improved. Students and teachers would like to address the amount of rubbish currently being found in the playground (contributed by open bins, birds, excess rubbish). * WFS communication to parents has been drafted and was shown to P&C:   + lunches contain as few items as possible that need to be thrown away and reusable containers and packaging encouraged;   + No bins on school premises. All rubbish to go home with students;   + WFS will help to deter birds from eating from bins;   + Help to educate students further re waste and how to better take care of the environment;   + All fruit and vegetable waste to be composted. * P&C agreed this was a great initiative and supported to implement in Term 4. Juliet mentioned that Planet Ark is a good reference on this topic and suggests that the best approach to begin with is a short time frame “challenge”, followed by a review. * Need to consider Canteen impact on waste and changes necessary to support the WFS challenge in Term 4.   **Action:** Create P&C subcommittee to work with Canteen to implement strategies in line with Waste Free School initiative. |
| 1. P&C funded projects, including:    1. Diane’s feedback re Class Wishlist (class v year)    2. Diane’s feedback re allocation of P&C funds | 1. Neeta has all the information regarding the Wishlist and P&C will contribute $500 per class. Kids are very excited. 2. Diane’s feedback from school executive is that P&C funds could go towards:  * A long jump pit for the school, eliminating the need to take kids offsite for sports and athletics carnival. Field events can happen at school; * High jump equipment; and * Markers for sporting events.   **Action**: Diane to put forward proposal to allocate P&C funds towards long jump pit, high jump equipment and other sporting equipment. |
| 1. Language program – survey results | Sara presented the results of the Language Other Than English (LOTE) survey in the presentation attached in **Schedule E.**  Based on the survey findings, Diane and Susan proposed to use existing teaching resources to offer a LOTE program (Mandarin) to yr 1-6 students as follows:   * LOTE class would run for 45 mins/week for non-native speakers and at no cost to parents. This may involve shortening the time of the Community Language class with Ms Zheng. * If there is a large demand for the LOTE Mandarin lesson beyond current teaching resources, the school could look at sourcing another Mandarin teacher, but this would incur costs to parents. * Parents will need to agree and acknowledge that by attending the LOTE class, students may be missing out on key curriculum time.   Diane and Susan commented that the school’s key focus has been on implementing the new syllabus this year and that it may be difficult to source additional teachers if the demand for a LOTE class is high.  Sussie raised that if child participates in the proposed LOTE class, the learning outcomes need to be made very clear to parents: cultural immersion vs speak the language.  **Action**: Sara to draft summary of LOTE survey findings and the school’s proposal to offer Mandarin using existing resources, including an EOI invitation where parents must ‘opt into’ the LOTE program (to be issued to parents via School Bytes).  **Action**: Create P&C subcommittee to review and collate parent comments/suggestions obtained through the LOTE survey. |
| 1. Grounds Update: 2. Fairy Garden 3. Oval goals and netball posts | 1. Diane confirmed that a Department representative has approved the Fairy Garden and they are currently organizing a Project Manager. Diane will update us re timing for the project when she receives that information. 2. Netball hoop and “H” goals on the oval have been installed. |
| 1. School communications re teacher absences/substitutes | Concerns were raised regarding teacher absences/substitutes and communication to parents regarding this.  Diane commented that notifications are already happening through School Bytes. School currently communicates if a teacher is going to be absent for a week or more.  Susan commented that it is sometimes difficult to determine how long a teacher will be absent for, particularly when due to sickness. |
| 1. Health and Safety Protocol | Juliet raised that the P&C has a duty of care and responsibilities in relation to health and safety policies, arising from the P&C being its own separate legal entity.  P&C need to have a meeting with school to make sure aligned and fully compliant with health and safety policies and current legislation/policy.  **Action**: Juliet to arrange meeting with Susan/school regarding P&C health and safety policies. |
| * + 1. GENERAL BUSINESS TOPICS/MOTIONS WITHOUT NOTICE | Pam raised that bins by BASC are often open and overflowing.  **Action:**  Diane to follow up with cleaners to make sure lids are kept down. |
| * + 1. NEXT MEETING DATE & ADJOURNMENT | Meeting closed 9.03pm  Next meeting date 12 November 2024 |

**Schedule A**

**Principal and Deputy Principal’s Report**

**P&C Meeting**

**2024 - Term 3**

Tuesday 20 August @ 7pm.

Principal and Deputy Principal’s report.

1. Staffing

* Teacher position finalised, Gwyndolen Powe appointed. Currently teaching on a temporary basis at Lane Cove PS.
* Library position – was not filled through the merit selection process, will readvertise later in the year. Jodie Cohen will be the teacher librarian Semester 2 on a temporary basis.
* Welcome back Scott who will be teaching 6LR for three days a week (Monday, Tuesday, Wednesday) in Term 3, with Louisa Ruff teaching the class on Thursday and Friday.
* Thank you to Louisa for teaching 6LR Semester 1
* Welcome back Sarah Penprase - teaching 2JH for the remainder of the year

1. Numbers: currently on 554 students, 21 classes K-6.

9 K-2 and 12 3-6

1. School programs

* Sports pro will be delivering two sport programs this year, Gymnastics for all years and a sport program for students in Years 3-6.   
  Term 3 -Gymnastics Stages 1,2,3 on Thursday for 10 weeks

1. Statement of fees

One statement of fees will be emailed to all families in Term 1. Excursions and other costs will be sent to families throughout the year.

1. School grounds

* Library enhancements
* Goal posts
* Working bee was successful in clearing the embankment at the southwestern back corner of the school

1. School events

* Mother’s Day Stall and Breakfast – Thanks to the P&C for hosting and organising these successful community events.
* Menindee and Gol Gol excursions: Involvement with the City Country Alliance of Schools (CCAS). Three groups of 16 Year 6 students to Menindee this year and 10 Year 5 students to Gol Gol. In 2025 20 Year 5 students will be invited to attend and an EOI.
* NAIDOC Day K-6: Koomurri Connections Package 1- Ultimate Dreamtime Experience
* Multicultural Public Speaking Competition: LEPS hosted the area final.
* China Study Tour – Weeks 1 and 2 of Term 3. Classroom integration.
* Athletics Carnival cancelled due to the weather. Field events took place at school and long jump at Roseville PS. Races were held at Tryon Oval to determine Zone Carnival participation.
* Maths in the community – Weeks 4 and 5 Term 3. Thank you to the 14 parents who volunteered to participate.

1. P&C - Thank you for the successful Mother’s Day Stall and Mother’s Day Breakfast.
2. P&C Grounds Force – Term 3, Week 3, Saturday 10 August from 2-5pm. Cleared the stockpile of green waste and undergrowth at the back of the school. Rabbits are building their warrens there.

**Schedule B  
President’s Report**

The P&C works in collaboration with our parents, teaching staff and Principal Diane Read to implement initiatives that a) enrich the holistic education of our children, and b) strengthen the sense of community within the school.

Each year, we aim to raise over $150,000 to fund essential resources and facilities that enrich our children’s academic, physical, creative, social and emotional learning – and would not otherwise be funded by the Department of Education.

To date we have raised almost 50% of this goal with $70K raised:

* $36.5K from events through the end of Term 2 and
* $33.5K from P&C contributions which were only rolled out 3.5 weeks ago at the start of Term 3 (equates to approx. 117/430 or 27% families).

A school building with a couple of people on a ladder

Description automatically generated

Since the last meeting we have achieved several key initiatives:

* **Updated the P&C Contribution Communications** explaining the P&C Contributions in the context of School fees and DoE funding to increase clarity for parents
* **held a new parents Coffee & Chat** at our local Duke’s Green café on Friday 14th June which was very well received with at least 20 families represented
* **Run a Parent Survey** to gain parent feedback on LOTE and other potential P&C funded projects
* **Installed ‘H’ goals** on the school oval which are already well used by students at lunch as well as by PSSA teams for training
* **Installed a second netball hoop** on the tennis court so PSSA teams can train there
* **Held a Working Bee** to clear out some of the overgrown shrubbery in the lower school grounds

For Term 3 we expect to raise **at least $15,000 from our community and fundraising events**

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| --- | --- | --- |
| **Term 3 events** | **Year Group** | **Est. Profit (based on 2023)** |
| Father’s Day Stall | P&C - Iris | $1200 |
| Father’s Day Breakfast – Fri 30th Aug | Kindy - Tina | $2000 |
| Election BBQ -Sat 15th Sep | Y4 - TBD | $2000 |
| LEPS Dance-a-thon – Friday 27th Sep | Y1 - TBD | $10,000 |

2024 Projects will continue to progress with P&C actioning what we can. Projects like the Fairy Garden are still awaiting DoE AMU approval to proceed.

|  |  |  |  |
| --- | --- | --- | --- |
| **P&C Projects 2024** | **Outcome for School** | **Cost** |  |
| Netball hoop; H goals on the oval | To provide usable, fun outdoor play space | $8200 | 🗹 |
| Teaching staff to support literacy & numeracy | ALL students receive the attention and support needed to learn and grow | $20K | 🗹 |
| Classroom Wishlist | $500 per class for students and teachers to choose items important for their class | $10-12K | 🗹 |
| Oval maintenance | To provide usable, outdoor play space | est. $6-10K for year | 🗹 |
| Upgrade to the Fairy ‘wellbeing’ Garden | A nature play space; upgrade to commence as soon as DoE approval given | est. $70 - $90K | 🗹 |
| K-2 toilet refresh | Vertical garden on external front of building, motivational murals on doors, internal refresh | est. <$25K (TBC) | 🗹 |
| Additional Mural(s) | To spark imagination and create a happy school environment | est. $12 - $15K | 🗹 |
| Other items deemed important to school community | Sunscreen in classrooms, other TBD based on parent feedback | est. $5K+ | 🗹 |

Thank you to all parents for your support so far in 2024. Our parents are a critical part of our school community, and we appreciate your collaboration so that we can continue to provide our children with the best education possible. Whether you volunteer your skills and/or time leading or supporting one of our events, or you simply pay your P&C contributions, your continued support and commitment to Lindfield East Public School is appreciated. **Together we can continue to provide the best resources and facilities so that our children have the educational environment they need to succeed.**

As a reminder, our P&C is run by volunteer parents and carers, who are just like you. We work, do laundry, shuttle the kids around to here, there and everywhere but choose to dedicate our “spare time” to helping the school. We welcome the participation of all parents!

Meredith Corbett (Todd), Mother of Matilda Y5, Henry Y3, Beatrice Y1

LEPS P&C President 2024

**Schedule C**

**Treasurer’s Report**

**For the year to date 31st July 2024**

**Financial Reports**

The Profit and Loss statements for various units are attached. The overall YTD profit of $115,813 is comprised of the below (presented against prior comparative period)



The bank balances as at 20th August 2024 are as follows: -

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  | **20-Aug-24** |
| Band\* |  |  | $85,556 |
| Uniform Shop | |  | $126,796 |
| Creative Workshop | | | $28,635 |
| P & C General Account | | | $241,142 |
| P & C Parent Auxiliary | | | $332 |
| P& C Building Account | | | $27 |
| String Ensemble | |  | $3,526 |
| **Total Cash at Bank** | | | **$486,014** |

\*The Band bank account balance includes $50k held in a term deposit.

**Points to Note**

* It is expected that the P&C Association will provide a similar amount to the prior year for ongoing learning support ($20k) plus estimated $10k donation for the classroom wish list ($500 per class).
* P&C 2024 Contributions will be levied and collected by the school system to date during Term 3 are $33,560.
* During the term 2 holidays, goal posts and line markings were installed on the oval and an additional netball hoop was installed on the tennis court. This amounted to $8,200 and has been accounted for as depreciable assets rather than expenses (subject to agreement by the LEPS P&C auditors).
* The P&C Executive Committee conducted research on the ATO website, discussions with the KHS Treasurer, former LEPS P&C Treasurer as well reviewing Taxation Ruling 2013/2 in addition to seeking advice from the P&C Tax/Super accountant Kevin San and Associates about LEPS ability to claim DGR status. The ATO community chat forum suggested advice that contradicted TR 2013/2 with regards to the types of expenditure that would be permitted under the remit of the Building Fund in order for P&C contributions to be tax deductible. TR 2013/2 suggests a reasonably strict criteria of items that P&C funds would need to be spent on if contributions were to be tax deductible. Kevin San’s advice was to seek an ATO ruling if we wish to continue to seek tax deductible donations. In conjunction with this the ongoing administration of a DGR fund would need to be considered.

**Entity Summary**

**P&C General Account –** Term 2 saw profit from fundraising efforts of $5,038 comprising of Mother’s Day Breakfast (revenue: $5,757, profit: $2,883) and Mother’s Day Stall (revenue $4,204, profit: $2,155). Expenses incurred during the term included the 2nd instalment of equipment purchased for the Fairy Garden – 1x cubby house 2 x mud kitchens, 2 x work benches and 1 blackboard - ($8,925), P&C insurance ($2,402), oval maintenance ($1,200), and the deposit for the year 6 dinner dance ($1,000).

**Band –** Band has generated a YTD profit of $27,808 which was similar to the prior comparative period.

**Creative workshops-** Creative workshop programs generated a YTD profit of $78,916 which rose 44% on the prior year. There have been a number of newly implemented programs this year and removal of less popular programs. Refer to subcommittee report for further detail on the Creative Workshops.

**Uniform Shops-** YTD Profit of $20,183. Sales have been greater than anticipated, with the ability to sell stock on hand rather than purchase to meet demand and as a result improved, profitability.

**String Ensemble –**Strings is running at a slight profit in FY24. Refer to subcommittee report for further detail on the String Ensemble.

Thank you to all parent auxiliary and parent volunteers for all of their efforts during the year and contributing to the financial results to date.

For further details or queries on any of the financial reports, please contact me via treasurer@lepspandc.asn.au.

Neeta Callagher

2024 Treasurer

**Schedule D**

**Subcommittee Reports**

***Band Report*** by Yuna Yang

Band Committee Highlight - Aug 2024

* Training Band (TB) held their debut concert Tue 11th June at school
* 1st Band workshop was held on Sunday 23rd June at school
* Rhythm awareness group (RAG) is running this term with 12 Year 2 students enrolled.
* Concert Band (CB) and Stage Band (SB) had a great performance during the Education Week Open Day on 7th August.

Upcoming events

* 2nd Band workshop will be held on 25th August at school
* TB, CB and PB will participate in Australian School Band & Orchestra Festival (ASBOF) on 15 September 2024 at UNSW
* Planning for soloists to perform for K-2 and 3-6 in week 6 to 9.
* Band audition will be on Week 8 to 9 for Band 2025

***Strings Report*** by Jenna Yang and Juliet Byrnes

LEPS String Ensemble update:

In Term 2, 13 students from String Ensemble have joined the annual Festival of Instrumental Music. The event was a great success, with help from parent volunteers.

In Term 3, LEPS String ensemble has performed in front of parents for Education Week, and it has been well received. Some parents expressed interest to enroll their kids when ready.

Starting from Term 3, we have 2 Year 5 students dropped off, but 1 Cello student joined.

String will have one captain next year, and it will be nominated by our conductor Gabby.

Financially, we will be just break-even, rather than making a loss like last year.

Music Foundation Programs & Beginner Cello Group:

As we try to recruit new students into string ensemble, we have successfully run the Music Foundation Program in Term 2.

The program was well received by students and parents, and 9 students continued on in Term 3.

On top of that, we have also rolled out the Cello Beginner Class, with 7 students from Kindergarten to Year 2.

Financially, we will be running at a small profit from these two groups, as Alice (Music Foundation Program) provides us a 50% discount once we have more than 8 students. This is used to cover some extra running fees & other miscellaneous expenses.

We are planning for a Year End Concert/workshop to combine students from String Ensemble and two beginner classes in early November.

The goal is to encourage more students to join the LEPS String Ensemble next year, and get the new students a chance to play some simple music pieces with the LEPS ensemble group.

We will need to hire the school hall for the Year End Concert.

***Creative Workshops Report*** by Iris Lee

* Term 3 Creative Workshops – 275 tickets sold, $67,030 in sales
* Unfortunately Yoga classes had to be cancelled due to low enrolments, will discuss with
* Tanya whether we will try again in term 3 or not.
* I haven’t had a chance to look into possible language classes yet

***Parent’s Auxiliary Report*** by Iris Lee

* Term 3: Fathers Day stall coming up on Tuesday 20th August

***IT Report*** by Danielle Van

* Continuing updates to support Creative Workshops and calendar
* As Creative Workshops is no longer posting "news" for new terms/timetable changes, the homepage was becoming increasingly out of date. News has been replaced with a static welcome page
* Thanks to Scarlett for updating the school website to prominently display link to P&C website
* Admin console giving intermittent service unavailable errors, slowing down work
* ***Action***: Danielle to follow up with hosting provider (details provided by Neeta)
* Marnie Cotterill has volunteered to look at website redesign

***Uniform Shop Report***by Melissa Kent

Everything in the uniform shop is going well. I have been making sure we will be in stock for summer, kindy and new gifted and talented class. There has been price rises from one of our main vendors so I’m having a look at other vendors before a price rise.

We are holding lots of sport socks (maroon), tennis hats, cricket and soccer shirts as well as string ensemble polos. It would be fantastic if everyone was able to wear the proper sports uniforms.

Second hand clothes are selling well. Please continue to drop these off at the office. Save the planet and support our school. Thanks.

***LEPS Marketplace Report*** by Sussie Walker

There have been no new applications since the last P&C meeting, only leaving the original organisations on the list. The posters have been updated around the school, the program has been periodically posted on Whatsapp parents’ group and the school continues to promote the program in the Lyrebird.

There was some discussion at the last P&C meeting on using the upcoming Yr 6 fete to attract more applications. Juliet has submitted a proposal for this to the P&C executive to consider, which will hopefully increase the businesses involved. I am happy to work with the P&C on this.

**Schedule E**

**LOTE Survey Presentation**



















