

**LINDFIELD EAST PUBLIC SCHOOL
PARENTS' and CITIZENS' ASSOCIATION
ANNUAL GENERAL MEETING MINUTES: 5 March 2024 @ 7pm**



**Minutes of Annual General Meeting
5 March 2024
7pm LEPS Staff Room**

1. Welcome	Meeting opened 7:05pm
2. SCHOOL CAPTAIN REPORT (Charlie & Imogen)	<p>The school captains provided an update on activities including:</p> <ul style="list-style-type: none"> ➤ Running assemblies ➤ Welcoming kindergarten ➤ Process to get elected
3. ATTENDANCE/ABSENCES	<p>Attendance: Diane Read, Meredith Todd, Sara Lowy, Neeta Callaghan, Kirsten Morris, Leah Frizell, Iris Lee, Peita Jackson, Danielle Van, Sussie Walker, Scott Fletcher, Linda Fletcher, Juliet Byrnes, Lewis Qu, Diana Wei, Akiko O'Connell, Sonia Baillie, I Chen Chen (Jenny), Victor Lee, Lani Van-Ooy, Widia Suherman, Catherine Zahrai and Jo Tinyou</p> <p>Apologies: Yuna Yang, Esther Etkin</p>
4. Confirmation of Minutes of previous meeting	S Fletcher 1 st M Todd 2 nd
5. Actions arising out of the Minutes of the previous meeting	<p>Action: Diane to query with School Bytes – can the form pre-populate known details including parent's details & use Apple pay</p> <p><i>School Bytes has to abide by DoE policies - full stop.</i></p> <p><i>Either parent can give consent online so name of parent must be completed, acts like a digital signature. The school has a record of name and date and time stamped of when permission is given.</i></p> <p><i>Payments are linked through the NSW DoE, apple pay is not an option for School Bytes because it doesn't follow DoE policy.</i></p> <p><i>The answer to the first part is School Bytes has to follow DoE policy for online permissions for safety and security. Either parent can give online permission so that means when the office download the consents it specifies which parent has given consent and it is time and dated stamped.</i></p> <p><i>For the second part (apple pay) School Bytes now lets you save your card details in the system. This will be included in next week's newsletter and in new enrolment packs.</i></p>

**LINDFIELD EAST PUBLIC SCHOOL
PARENTS' and CITIZENS' ASSOCIATION
ANNUAL GENERAL MEETING MINUTES: 5 March 2024 @ 7pm**



	<p>Action: Danielle to speak to Scarlet re raising P&C on LEPS website</p> <p>In progress. Danielle will arrange a time with Scarlet.</p> <p>Action: Scott to work with Diane on drafting a survey.</p> <p>Teacher shortage meant decided not to send survey out.</p>
6. President's Annual Report	President's 2023 Report attached in Schedule A
7. Principal/ Deputy Principal's Report	<p>Principal's 2023 Report attached in Schedule B</p> <p>Principal & Deputy Principal 2024 Term 1 Report attached in Schedule C</p>
8. Treasurer's Annual Report	<p>Audited accounts signed today and will be uploaded on the P&C website.</p> <p>At a high level, profit slightly down with additional expenditure around the school and had additional costs relating to the events.</p> <p>Band has increased fees this year.</p>
9. Sub-Committee Annual Reports	<p>String: Hoping to attract more students, increase number of rehearsals per week and generally improve quality of the program. Former head of strings from St Aloysius may be offering an introduction to strings course this year as part of student lessons. Report attached in Schedule D provided by Jenna. Requesting \$2500 of P&C funding.</p> <ul style="list-style-type: none"> ➤ Agreed to provide \$2500 to support initiatives to grow string ensemble to self-funding in 2025. <p>Uniform: Melissa Kent provided an update: Things are going well in the uniform shop. There will be a temporary change approved by Diane as an issue with quality of hats and had to return. We are in stock of everything and getting ready for winter. Donations of second hand clothing welcome!</p> <p>IT: Danielle Van provided an update including moving over to use School Bytes calendar and tidying up P&C and LEPS websites. Working on enabling QKR for more events.</p> <p>Parent's Auxiliary: PA catered for swimming carnival on 13th February and now working on Easter egg hunt (K-2) and Mothers Day stall early Term 2</p> <p>Creative Workshops: 249 students enrolled, 15 contractors, one new contractor this year for public speaking.</p> <p>Vocal classes being cancelled due to low enrolments but all other classes going ahead</p> <p>Trybooking sales = \$63,280</p> <p>Contractor costs = \$50,278</p> <p>Profit* = \$13,002</p> <p>*This number is not final as there are still further costs to deduct and some refunds are due – one lego class, and vocal classes have been cancelled.</p> <p>For Term 2 Mr T's sports classes will be back on Wednesday afternoons</p>
10. Election of Office Bearers	<p>President – Meredith Todd</p> <p>1st K. Morris 2nd S. Walker</p> <p>Vice President – Sara Lowy</p> <p>1st M. Todd 2nd K. Morris</p>

LINDFIELD EAST PUBLIC SCHOOL
PARENTS' and CITIZENS' ASSOCIATION
ANNUAL GENERAL MEETING MINUTES: 5 March 2024 @ 7pm



	<p>Vice-President – Juliet Brynes 1st M. Todd 2nd I. Lee</p> <p>Treasurer – Neeta Callagher 1st S. Lowy 2nd S. Fletcher</p> <p>Secretary – Leah Frizell 1st K. Morris 2nd M. Todd</p>
11. Election of Sub-Committee Officers and other P&C positions	<p>Band: Y Yang</p> <p>String Ensemble: Jenna Yang</p> <p>Creative Workshops: I Lee</p> <p>Parent's Auxiliary: I Lee, S Fletcher and D Van</p> <p>Uniform: M Kent</p> <p>IT: D Van</p> <p>Marketplace: S Walker</p> <p>BASC: Jo Tinyou</p>
<p>12. TOPICS/ MOTIONS (ON NOTICE)</p> <p>A. Events for 2024</p> <p>B. P&C Projects for 2024</p> <p>C. P&C Contributions for 2024 and School Contributions for 2024</p> <p>D. Authorisation of President, Vice-Presidents and Treasurer to be signatories on all LEPS P&C bank accounts.</p> <p>E. Authorisation of Band Sub-Committee Officer to engage Band Administrator, Band Director, Band master and Band conductor; and Authorisation of Strings Ensemble Sub-Committee Officer to engage String Conductor.</p>	<p>A. Events schedule with different events champion presented with no objections. Another suggestion was artwork that children make at school and parents buy.</p> <p>B. Proposed projects funded by cash and fundraising activities. Suggest refresh K-2 toilets with paint and green wall. Diane noted that refurbishment of toilets will be done by DoE. Diane has already submitted a grant application to the DoE for upgrade of the K-2 toilets.</p> <p>Action: Sara and Scott to liaise with Mr Cohen for oval goals including quotes that have already been received for this.</p> <p>Action: Diane to raise with leaders what additional projects that would like funded by P&C including possible mural on wall in K-2 as Year 6 gift from 2023.</p> <p>C. P&C Contributions for 2024 suggest keep same level and request go at same time as School voluntary Contributions.</p> <p>➤ Agreed P&C Contributions for 2024 – \$350 family, \$220 for one child</p> <p>Action: Peita to create clear messaging around different voluntary contributions.</p> <p>D. Authorization of President, Vice-Presidents and Treasurer to be signatories on all LEPS P&C bank accounts (Bendigo Bank) and QKR accounts (CBA).</p>

**LINDFIELD EAST PUBLIC SCHOOL
PARENTS' and CITIZENS' ASSOCIATION
ANNUAL GENERAL MEETING MINUTES: 5 March 2024 @ 7pm**



	<ul style="list-style-type: none"> ➤ Agreed to authorize President, Vice-Presidents and Treasurer to be signatories on all LEPS P&C bank accounts (Bendigo Bank) and QKR accounts (CBA) and remove past office holders. <p>E. Authorisation of Band Sub-Committee Officer to engage Band Administrator, Band Director, Band master and Band conductor; and Authorisation of Strings Ensemble Sub-Committee Officer to engage String Conductor.</p> <ul style="list-style-type: none"> ➤ Agreed to authorize Band Sub-Committee Officer to engage Band Administrator, Band Director, Band master and Band conductor; and authorize Strings Ensemble Sub-Committee Officer to engage String Conductor.
13. GENERAL BUSINESS TOPICS/MOTIONS WITHOUT NOTICE	<p>Sussie keen to build LEPS Marketplace. No cost and would like additional businesses affiliated with LEPS to get in touch to be included in a brochure (created by P Jackson) that will be provided to each family (via eldest child).</p> <p>Update from Jo Tinyou re BASC program. BASC has experienced a slump in attendees in recent times. They require at least 30 students in the morning and 50 students in the afternoon to be viable. They also need more committee members. If numbers do not improve, BASC program may need to go out to tender.</p> <p>Action: Diane/ Meredith to connect with BASC Committee and P&C executive meeting to be arranged to discuss ways to generate more BASC students.</p>
14. NEXT MEETING DATE & ADJOURNMENT	<p>Meeting closed 9:06pm</p> <p>Next meeting dates 28 May and 20 August</p>



Schedule A
President's Annual Report

To All our families,

Welcome Back to 2024 at LEPS! It is hard to believe we are already in week 6! As we prepare for another rewarding year of learning we invite everyone within the school community to be involved where you can. This community will likely be home for your children (and yourselves) for at least 6 years (longer if you have multiple children) and being part of the P&C is a great way to influence your experience, and that of all our families.

The P&C works in collaboration with our parents, teaching staff and Principal Diane Read to implement initiatives that a) foster a learning environment in which our children can thrive and grow, and b) strengthen the sense of community within the school. Each year, we aim to raise over \$150,000 to provide support that the school would not otherwise have.

In 2023, we focused on initiatives that support the wellbeing (social, intellectual, physical, and emotional) of the whole school community and with parent support we were able to achieve many great things....

- The **Band, String Ensemble, Creative Workshops and Uniform shop** continued to serve the LEPS community
- We **held 5 NEW events** focused on strengthening the LEPS community
 - Come & play, our giant back to school playdate held before the start of Term 1
 - Tea & Tissues for our Kindy parents on their first day of Kindy
 - Bubbles & Bites, an ice breaker for the K-6 parents
 - LEPS Dance-a-thon for a fun way to be active with our friends while raising money for the school,
 - first ever LEPS team enter the Lindfield Fun Run.
- We **brought back two 'old favourites'** which have not been possible since 2019 due to Covid
 - Welcome Back Night and Movie Night
- We **funded several initiatives** important to the LEPS community
 - **Teaching staff** to support literacy & numeracy; **\$20K**
 - **LEPS branded marquees** and flags to be used at school and representative sporting events, **\$6K**
 - **'Classroom Wishlist'** that allowed each class to purchase \$500 worth of supplies selected by the students and teacher for their classroom, **\$10K**
 - **Canteen Mural**, an artistic mural by Hughes Sineux (a prolific artist in many Sydney schools) to spark imagination and create a sense of student belonging; commenced in December with completion in Term 1, **\$14K**
 - **Hooked on Running training** to encourage students to be active by participating in the school cross country and Lindfield Fun Run, **<\$1K**
 - **Sunscreen initiative**, Cancer Council Sensitive sunscreens provided to each classroom, **<\$1K**
 - **Tennis court repairs**; new net and fixed court; **\$2K**
 - **Wellbeing week chair massages** for all teachers/school staff ; **\$1.5K**
- We **supported the school** regarding implementation on other key projects including
 - **Sunshades** on oval, K-2 & 3-6 playgrounds

LINDFIELD EAST PUBLIC SCHOOL
PARENTS' and CITIZENS' ASSOCIATION
ANNUAL GENERAL MEETING MINUTES: 5 March 2024 @ 7pm



- **Y3-6 playground upgrades**, including picnic tables & umbrellas + replacement of current soft fall
- **Canteen contract renewal**
- We **raised \$89,018** of our targeted \$150,000 through our events as well as through collection of P&C family contributions.
 - Below is a breakdown of profits raised by each event in 2023:

- Come & Play	\$60 donation from the ice cream van + \$5000 in uniform shop sales
- Tea & Tissues	(\$112) Loss, sponsored by P&C to welcome Kindy families
- Bubbles & Bites	(\$1000) Loss, 81 parents attended; 91 person minimum)
- Welcome Back Night	\$4,618 (235 [67%] of families in attendance)
- Easter Raffle:	\$13,620 (2628 tickets sold, 52 generous prizes)
- Mother's Day Breakfast & Stall:	\$ 3,544 (433 breakfasts served)
- Father's Day Breakfast & Stall	\$ 3,246 (436 breakfasts served)
- Dance-a-thon	\$8,169 (453 [85%] students participated)
- Election & Referendum BBQs	\$4,638 (1,100 sausage sizzles sold)
- Movie Night:	\$2,200 (130 [37%] families in attendance)
- P&C Family Contributions	\$50,490 (50% of family contributions received)
- TOTAL	\$89,018

While the upgrade of the K-2 fairy 'wellbeing' garden still alludes us, we are dangerously close. We have agreed on the design plan and purchased the nature and imaginative play elements. We were hoping to start work in December but unfortunately the DoE Asset Management Unit (AMU) has put a halt on the project as they have changed their position on the approvals required and were not equipped to get them in place prior to the holidays. We will continue to push on this with the goal to have this project completed as soon as possible in 2024.

At the close of 2023 we were very sad to farewell 7 beloved teachers from our school community. Diane and the school executive, however, have done a great job over the holidays filling all open positions with high calibre teachers, and as such we now have 21 functioning classes for 2024.

On behalf of the P&C Executive, we look forward to your collaboration in 2024. Our goal is to represent the parent voice and collaborate closely with our Principal, Diane and the school executive to best serve the needs of our children and their school. As a reminder, our P&C is run by volunteer parents and carers, who are just like you. We work, do laundry, shuttle the kids around to here, there and everywhere but choose to dedicate our "spare time" to helping the school. We welcome the participation of all parents. Being an active member of the P&C provides you with the platform to guide significant school initiatives. You do not need to take on an executive role to get involved. Perhaps you have a fresh new event idea or would like to run a social/fundraising event or have another skill that could help us with the running of the school (eg. landscaping, graphic design, communication, web design, translation). The more help we have the more we can achieve to improve the experience of our children at school. Our parents are the heartbeat of our school community, and we look forward to meeting you all in 2024!

With your support we will continue to build a school community that is connected, inclusive, transparent and leverages the expertise of all parents and teachers so that together we may do the

**LINDFIELD EAST PUBLIC SCHOOL
PARENTS' and CITIZENS' ASSOCIATION
ANNUAL GENERAL MEETING MINUTES: 5 March 2024 @ 7pm**



best for our children and their school.

Meredith Corbett (Todd), Mother of Matilda Y5, Henry Y3, Beatrice Y1
LEPS P&C President 2023



**Schedule B
Principal's 2023 Report**

The 2023 report provides an overview of the exemplary achievements celebrated by Lindfield East Public School (LEPS). The school fosters strong community spirit through a wide range of activities, centred on the improvement of student outcomes. It is only with the support of the professional teaching staff at Lindfield East Public School that challenging academic, sporting, arts and social programs are successfully provided. The depth of quality teaching that occurs within the school instils a 'love of learning' and inspires the many students who undertake their learning at Lindfield East Public School to achieve their full potential.

Amongst the many achievements of Lindfield East Public School, Coding lessons were provided to students using Scratch Junior, Lego Spike and Minecraft Education Edition. To upskill all students in their technological skills explicit teaching was provided in the use of general computing applications. Using various tools such as Google Suite, Canva and Adobe for Education students were able to create projects and exemplars linked to the NSW Curriculum. Students were also exposed to the world of 3D design where they used TinkerCAD to design objects that were then printed using the 3D printer. Flexible learning spaces are available for all classrooms K-6, providing opportunities for students to work collaboratively.

Student collaboration has been supported through the availability of technological resources for all students. Laptops and iPads - 1:1 access for K-2 and 1:1 access to laptops for Years 3-6. Resource allocation has enabled daily integration of technology to enhance engagement and student collaboration. The flexible furniture classroom project completed its second phase, providing flexible furniture to the remaining 14 Stage 1 classrooms. The furniture layout is designed to enhance student collaboration and collaborative teaching strategies.

LEPS has had another phenomenal year, academically and in the sporting and creative arts.

- Students in Year 3 & 5 performed exceptionally well in the National Assessment Program (NAPLAN). In Reading, 51% of students in Year 3 were exceeding NSW Curriculum expectations and 51% of students in Numeracy. 41% of students in Year 5 were exceeding the NSW Curriculum expectations in Reading and 44% in Numeracy.
- The three robotics teams competed in the First Lego League Robotics competition. Noah H participated in the World Robotics competition in Panama.
- Stage 3 students performed in the top 10% of the Maths Olympiad.
- Philipa C made it through to the regionals of the The Multicultural Perspectives Speaking Competition.

In the performing arts we have had significant participation.

- The LEPS String ensemble performed in the Festival of Instrumental Music (FOIM) at the Opera House.
- The junior and senior dance troupes performed at the Sydney North Dance Festival.
- All four of the bands; Training, Concert, Performance and Stage won Gold awards.

In the sporting arena:

**LINDFIELD EAST PUBLIC SCHOOL
PARENTS' and CITIZENS' ASSOCIATION
ANNUAL GENERAL MEETING MINUTES: 5 March 2024 @ 7pm**



- Ryan H swam in the 50m freestyle, 50m breaststroke and 200 IM at the area carnival. Caroline E participated in the area for 50m butterfly
- Junior relay team of: Valerie E, Lily N, Camilla J and Sophia W were successful in qualifying for State Swimming
- Valerie E, Camilla J, Jessica B, Caroline E, Hugo H and Oliver B made it through to the Area Cross country
- The LEPS tennis team performed at a high standard at the Primary Schools Tennis Challenge with Jadon Cheah and Amit Manor, Tom Lipson and Thommen Jacob, Hayden Rodgers and Elian Lowy selected to participate in the masters finals.
- Division 1 boys cricket won both the PSSA competitions.
- Senior AFL won the PSSA competition
- Oliver K participated in Shot Put at the state athletics
- Lily N participated in Shot Put at the area carnival.

LEPS also celebrated success via media appearances. The LEPS Buddy Seat featured in the Daily Telegraph and on the Channel 9 news.

As part of the strategic directions of the 2021 – 2024 Strategic Improvement Plan (SIP), the implementation of the new K-2 Mathematics and English Syllabuses, familiarisation of the syllabuses for Years 3-6 and the use of highly effective teaching practices to improve reading and comprehension were the focus areas for teacher professional development in 2023. Teachers valued the support of Instructional Leaders to model best practice in Mathematics and English.

To embrace culture and social diversity we continue to develop programs which provide opportunities for students to interact locally and globally. Our link with Menindee Central School through the City/Country Alliance of Schools provided opportunities for students to visit both schools. We continue to communicate with our sister school, Chaoyang Demonstration School in Beijing.

Thank you to the P&C, led by Meredith Corbett, for their continued support and financial contributions throughout the year. A new event 'Come and Play' was held before school commenced to enable students and families to meet and reconnect. A new initiative, 'Tea and Tissues' was organised by the Year 1 welcoming the new Kindergarten parents on Kindergarten's first day of school. The successful 'Bubbles and Bites' event was held in February welcoming parents to the new school year. The annual Easter Raffle raised funds for the school and brought the community together through the selling of tickets and the compilation of Easter baskets. Both parents and students thoroughly enjoyed Mother's and Father's Day breakfasts and stalls. The children loved the LEPS Dance-a-thon and DJ Jeff on the last day of Term 3. Funding to support additional Learning and Support teachers benefited students throughout the year. The teachers were very appreciative of the \$500 gift to purchase classroom resources and loved the complimentary massages. Many families attended the movie night in November albeit the inclement weather. I would like to sincerely thank the valued members of our P&C, led by Meredith Corbett, for their financial contributions, support of the school and building a sense of community.

**LINDFIELD EAST PUBLIC SCHOOL
PARENTS' and CITIZENS' ASSOCIATION
ANNUAL GENERAL MEETING MINUTES: 5 March 2024 @ 7pm**



As we move into 2024, we will implement the Department's new Plan for NSW Public Education- Transforming lives through learning. In particular - Every learner receives a high-quality education that enables them to excel, All Children have the best start in life and Every student is known, valued and cared for.

I certify that the information in this report is the result of a rigorous school self-evaluation process and is a balanced and genuine account of the school's achievements and areas for development.

**LINDFIELD EAST PUBLIC SCHOOL
PARENTS' and CITIZENS' ASSOCIATION
ANNUAL GENERAL MEETING MINUTES: 5 March 2024 @ 7pm**



**Schedule C
Principal and Deputy Principal Term 1 Report**

1. Staffing

New teachers: Lucy Arnison, Hannah Monaghan (AP), Cathryn Alessi (AP), Louisa Ruff, Roma Hartmann, Patrick Tjitrosantoso, Susie Sturgis, Camille Russell,

Positions to be advertised via Merit selection:

1. Assistant Principal, Teacher Librarian.

Class Teachers 2024			
Year	Class Name	Teacher	ROOM
Kindergarten	KLA	Miss Lucy Arnison	20
	KMC	Mrs Hannah Monaghan r.AP M-W & Mrs Nicole Chau AP Th-F	19
	KMH	Mrs Sophie Maxwell M-W & Mrs Sarah Hegarty Th-F	24
Year 1	1CR	Mrs Camille Russell	17
	1DS	Ms Deanna Sonter	22
Multi-age 1/2	1/2MS	Miss Michelle Schrieber	31
Year 2	2CA	Mrs Cathryn Alessi r.AP	30
	2JH	Mrs Joanne Huntley	29
	2RH	Ms Roma Hartmann M-Th & Mrs Michelle Nederlof F	28
Year 3	3AM	Miss Ashley Mair	27
	3NV	Miss Nicola Vernon	26
Year 4	4CG	Mr David Cox AP M, Tu, Th, F & Miss Emily Gaughan W & F	9
	4PT	Mr Patrick Tjitrosantoso	15
	4SS	Miss Susie Sturgis	10
	4TN	Mrs Diana Johnson M & Ms Alison Chan Tu-F	8
Year 5	5NC	Mr Nick Cohen	13
	5RM	Mrs Rachael Merlo	14
Multi-age 5/6	5/6JR	Ms Jennie Rixon	3
Year 6	6AW	Mrs Alyce Wright M, Tu, Th, F & Mrs Michelle Nederlof W	6
	6JY	Miss Justine Yip	5
	6LR	Ms Louisa Ruff	4

Mimi Kan, School Psychologist will be working on Tuesday, Thursday and Friday.



2. Numbers: currently on 538 students, 21 classes K-6.

9 K-2 and 12 3-6

3. School programs

Currently Community language Mandarin, Technology and Environmental Science are specialist programs.

Mandarin will continue to be taught by Ms Zeng, the non-native Mandarin program will not operate in Term 1 as Ms Chan is on class. Technology will be taught by Mrs Simes and Environmental Science Mr Matt Logan. Please support the Environmental Science program by paying the school fees for Science, as Mr Logan is an additional teacher.

Sports Pro will be delivering two sport programs this year, Gymnastics for all years and a sport program for students in Years 3-6.

- Term 1-Athletics 3-6 for ten weeks
- Term 2 - Gymnastics K-6 on Thursday for 10 weeks
- Term 3 - Gymnastics K-6 on Thursday for 10 weeks

Year 2 will participate in a Swim and Survive program in Weeks 8 and 9 of Term 1 at the Kuringai Aquatic Centre at West Pymble. Students will be grouped according to ability and the program will focus on stroke technique as well as survival skills. We have noted in the past how much progress the children make in 10 days.

4. Statement of fees

Semester 1 statement of fees will be emailed to parents this term.

Fees will be distributed each semester with most excursions/incursions dealt with individually.

5. Voluntary Contributions - Reduced from \$190 in 2019, 2020 - 2023 \$160. Level of voluntary contributions not increased, remain same in 2024.

The School Voluntary Contribution is \$160 with four components of \$40 each.

Stationery Levy: These funds assist in covering the provision of student classroom resources, photocopying paper and replacement of reading resources.

Computer Levy: These funds are reserved solely to provide and maintain the high standard of computers, laptops and iPads.

Library Levy: These funds go directly to the library to provide library books and other library resources.

Grounds Levy: Funds are used to employ a gardener and Bushlink to assist in the maintenance of the school grounds. All Year 4, 5 and 6 students will be learning with laptops.

6. Schoolbytes - log attendance and pay online via the student finance system.

7. Parent Information evenings were a success, thanks to all the parents who attended.

8. Strategic Improvement Plan 2021 - 2024: Annual reflections (share with community)

- Student Growth and Attainment - Focus on the implementation of the new syllabuses: Mathematics and English
- Student Wellbeing - Anti-bullying program, Smiling Minds, proactive wellbeing strategies for students
- Collaborative Practice - Collaborative planning and programming is a focus.

9. School grounds

- Additional line markings outside BaSC and in the playgrounds.

**LINDFIELD EAST PUBLIC SCHOOL
PARENTS' and CITIZENS' ASSOCIATION
ANNUAL GENERAL MEETING MINUTES: 5 March 2024 @ 7pm**



- Softfall under 3-6 fixed equipment
- Canteen mural
- Storeroom next to canteen
- Oval upgrade – grass and watering system – thanks to the P&C.
- Projects waiting to be managed by AMU: Fairy Garden upgrade and floodlights on oval.



**Schedule D
String Convenor Report**

String ensemble's enrolment number has remained relatively stable in 2024, we have 14 students enrolled this term. This is a great outcome considering we have 5 students graduated and moved to high school this year.

We have combined Bach String Ensemble and Mozart String ensemble into ONE LEPS String Ensemble this year, key reasons:

1. We have run a cost projection at the end of last year, and decided combining into one ensemble will be more financially sustainable to keep our Ensemble group without passing on extra cost to parents or asking for more fund support from P&C
2. We have some new younger players, which will not make as beautiful music if they were to perform on their own
3. Based on market rate, our conductor's hour fee will increase to \$150/\$160, which we will send in a separate email for service agreement renewal

Below is a financial summary for LEPS String ensemble.

Income Projection	Students #	Fees Per Term Per Student	Total Income\$
Payment from Students	14	\$120.00	\$6,720.00
Fee/Costs Projection	Total Hours	Fee per Hour	Total Expenses\$
Conductor - Gabby	42	\$150.00	\$6,300.00
Event - Mother's Day	1	\$150.00	150
Event - Grandparent Day	1	\$150.00	150
Event - Education Day	1	\$150.00	150
Event - End of Year Concert	1	\$150.00	150
Total Projection	46	\$150.00	\$6,900.00
P&C to Cover			\$180.00

This year, LEPS String ensemble group will be performing in a variety of events, includes:

LEPS Mother's Day
LEPS Grandparent Day
LEPS Education Day
LEPS End of Year Concert
Art of NSW - FOIM (Festival of Instrumental Music held by Art of NSW) in Opera House
Killara High School - Music Workshop

We will be able to fund the majority of the conductor's fee & workshop charges, however we will require P&C to cover ~\$180 for conductor's fee if we were to attend all of the LEPS events.

Since we have recruited 5 new students this year after the year 6 graduated last year, we need a lot more rehearsal to improve the quality of String ensemble performance in preparation for LPES events.



This will require ~ 15 hours of workshop on top of our regular rehearsal. As the student payment will be roughly break-even to cover the conductor's fee, **we would like P&C to invest ~\$2,500** to help String Ensemble to improve the quality of performance, so we could attract more students to join string ensemble.