

**LINDFIELD EAST PUBLIC SCHOOL
PARENTS' and CITIZENS' ASSOCIATION
MEETING MINUTES**



7pm Tuesday 17 May 2022

Location: LEPS Staff Room and Zoom (Meeting ID: 629 0569 9051)

I. OPENING	7.07pm - Tini welcomed everyone and delivered attached President's report
II. SCHOOL CAPTAIN'S REPORT	<p>Lucy P and Josh N provided an update.</p> <p>With the easing of restrictions, excursions, camps, swimming carnival and athletics carnival could be held.</p> <p>Grandparent's Day held and a great success.</p>
III. REPORT ON SARASWATI SCHOOL BY LYN TAYLOR	Lyn provided a fantastic update of Saraswati School in Nepal including the challenges with covid lockdown over 2 years and LEPS contributions which are greatly appreciated.
IV. ATTENDANCE/ABSENCES	See below*
V. ACTIONS ARISING FROM PREVIOUS MINUTES	
A. P&C voluntary contributions made easier	P&C voluntary contributions to be included in Term 2 Statement of Account so easier to click and pay.
VI. CORRESPONDENCE	None
VII. TOPICS/ MOTIONS (ON NOTICE)	
A. School fees – School sport SISA fees Years 3-6	For non-PSSA students, SISA will provide an additional hour
B. WWC and WWC school clearance	Diane provided attached report
C. Pricing review for uniform shop and creative workshop	Melissa reviewed stock and price needs to increase for pants.
D. Band convenor role	Role still vacant. Tini to discuss with Jane and Elise options.
E. String conductor's rate	Proposed to increase string conductor's rate to \$135/hr and slight increase in cost to student's fees.

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F. P&C events <ul style="list-style-type: none"> — review of planned events for term 2 and 3 — call out for volunteers/ ideas 	Planned events are on the P&C website. Please volunteer where you can help if possible (either on the day or to prepare for the event which can be done before the event) including for election BBQ.
VIII. REPORTS	
A. Principal/Deputy Principal	Diane delivered attached report.
B. Treasurer	Yuna delivered attached report.
C. P&C SUB-COMMITTEES	
a. Band	Jane and Elise provided the attached report.
b. String Ensemble	Grace provided the attached report.
c. Creative Workshops	Adele delivered attached report.
d. Parents' Auxiliary	Iris delivered attached report.
e. IT	Danielle delivered attached report.
f. Grounds force	Soo-Jin provided attached report.
g. Uniform Shop	Melissa provided attached report.
IX. GENERAL BUSINESS TOPICS/MOTIONS WITHOUT NOTICE	Concerns over canteen: <ul style="list-style-type: none"> — portion sizes small — Alternative platform — no sushi Friday Action: Diane will raise concerns with provider
X. NEXT MEETING DATE & ADJOURNMENT	9 August 2022 Meeting closed @ 8.40pm

***Attendees:**

In person:

Diane Read
Tini Singh
Yuna Yang
Adele Chua
Kirsten Morris

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7pm Tuesday 17 May 2022

Location: LEPS Staff Room and Zoom (Meeting ID: 629 0569 9051)

Iris Lee
Danielle Van

Via zoom:

Angie Xue
James Frost
Alfred Huang
Debbie Levien
Joanna Tinyou
Andrew Gooch
Nim Perera
Sandra McCarthy

Apologies

Meredith Corbett
Jacqueline Coles

Draft

Principal's Report

P&C Meeting

Tuesday 17 May @ 7pm.

Principal and Deputy Principal's report.

1. Staffing

- Sophie Dunwoodie is teaching 1KD on Wednesday and Friday
- Amanda Brooks is teaching EALD on Wednesday.
- Louisa Ruff has joined our SLSO team and will be working with students on Monday and Tuesday.
- Mrs Marie Elliott has returned and will be teaching classes 3-6 until Mrs Hegarty takes maternity leave from Week 8 this term.

2. Numbers: currently on 590 students, we have had 10 new enrolments this term.

3. Statement of fees

Term 2 statement of fees will be emailed to parents shortly.

Term fees will be distributed every term with most excursions/incursions dealt with individually.

SiSA: 2 hours of School sport on a Friday morning. Increase the cost from \$3 per week to \$6 - \$54 per term.

4. Sentral Parent Portal - easy access for school reports. Attendance and attendance notification will be trialled with Year 4 students this term. A note was sent to all Year 4 parents today.

5. Grandparents Day - The day was a huge success and I would like to thank all parents, grandparents and students who so enthusiastically supported the event.

6. COVID-19 – more RATs will be delivered to the school and will be distributed to families.

7. School grounds

- Asphalt and concrete replacement program will be a staged completion. Will meet with DoE tomorrow and the work will commence during the school holidays.
- Solar panels - marketing will be held on Thursday 23 June. Jody Savage from Solar My School will speak to students in Years 3-6 then students in Year 4 will participate in Solar Car Racing.
- P&C Grounds Force – Thank you Soo-Jin for coordinating a successful working bee. The grounds looked amazing for Grandparents Day and the annual cross country. We have planted more plants and will continue to improve the landscaping around the school.

8. P&C – Thank you for the successful Mother's Day Stall and Mother's Day Breakfast. The P&C are working tirelessly behind the scenes to support the school and connect the community. We are extremely grateful and appreciative of their efforts.

9. Woolworths Junior Landcare Grant – Ingrid van Loon

LEPS has been selected as a recipient of a \$1000 grant Woolworths Junior Landcare Grant. During lockdown and cohort restrictions we could not take students into the garden and unfortunately, the garden beds and Indigenous garden became overgrown and unappealing. Many weeds took hold and even though Mrs van Loon and Miss Gabell tried to keep it functioning and spent a few weekends tending to the gardens but it was too big a job. Our project is titled "Eco Garden revisited" and the aim is to use the money to buy some gardening equipment, soil and seedlings to get the garden functioning once again and continue our tradition of encouraging students to be involved in sustainable food production. We plan to revitalise the indigenous garden and also improve the chicken shelters for the chickens and make the chicken runs easier to clean.

Mrs van Loon has already spoken to Joe Gallo (Gardener) about sourcing some soil to build up the garden beds, she will need to contact Mr Andrew Thomas at the Native nursery in West Pennant Hills to source some plants to replace the few that have not successfully grown in the Indigenous garden

All students are encouraged to visit the Eco Garden Monday to Wednesday and join in the fun! Some students just want to pat the guinea pigs and rabbit but more & more are becoming interested in planting, caring for the plants and harvesting.

Mr Logan has been a great help in the Garden and will be helping Mrs van Loon work out the best plants for the students to grow. The \$1000 will not be enough to pay for all the desired work however Ms Read has already agreed to help with financing the project if necessary.

P&C
President's
Report

We are so pleased to have you all here today.

What a great start to the year it has been for our school. We are so pleased to have you back on site and interacting with one another.

With Covid somewhat behind us, we have managed to have a few successful events – starting with the Bubbles and Bite event – which was organised to welcome all our new families.

Following that, we had a very successful Easter Fundraiser – where we collectively managed to raise \$19,455. We can't thank you enough for your generous support.

Thank you to Diane, Jacqui, Nick Cohen and all the staff who helped with the Athletics and Swimming Carnivals – and once again all the parents who volunteered their valuable time.

And for organizing Grandparent's Day.

Thank you to Jane and Elise for organising the Band Camp – the children did so well.

I would like thank Soojin for putting her hand up to not only form the School Grounds committee, but also to hold our working bee event – thanks to all the wonderful parents who helped with it.

Danielle and Susan for the IT committee – giving the website the love it needed.

Meredith for all that you do – The year's event calendar, the donations you managed to bring in. Thank you soooo much.

Iris for putting together the Mother's Day stall and breakfast - making sure all our beautiful mums get spoilt.

And lastly, Yuna and Adele with their help all along the way.

Adele is also running the Creative Workshops for the school and has been officially contracted by us.

Your support is truly invaluable.

Melissa for your hard work and patience with the uniform shop.

Elise Lee was also formally appointed as the P&C bookkeeper.

All the class parents for putting up their hand for taking on this important role.

Each year, the P&C aims to raise over \$150,000 to provide educational support and facility upgrades for the school.

So far, we have raised just over 32K

The voluntary contributions note and information will be sent out this term Even though its voluntary – we urge you to please pay that as we hope to achieve our goals for the year. We can only make that possible with your help.

For 2022, the P&C will focus on the initiatives identified by parents as most namely funding teaching staff to ensure all children have the literacy and numeracy support, they need, as well as funding several grounds and equipment upgrades across the school.

We are looking to implement the following initiatives:

\$100,000 towards teaching staff to support students with numeracy and literacy

\$130,000 for a new K-2 playground and fairy garden upgrade

\$50,000 for picnic area upgrade & outdoor learning

Let's all continue to support our community and children.

P&C

Treasurer's

Report

LINDFIELD EAST PUBLIC SCHOOL P&C ASSOCIATION

TREASURER'S REPORT

17th May 2022

For the period ended 30th April 2022

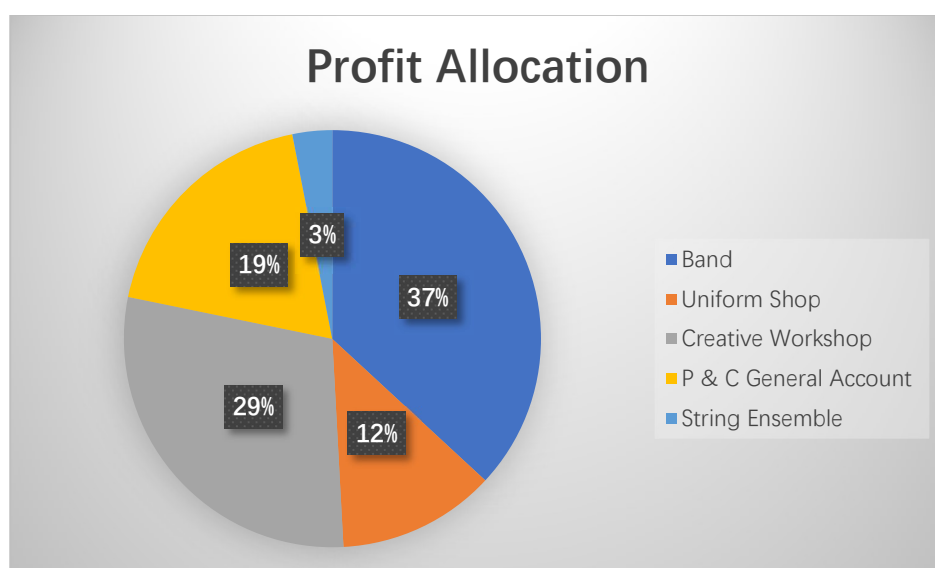
Financial report

The Profit and Loss statements for various units are attached.

The Profit of **\$ 117,843** can be broken down as follows: -

	Profit/(Loss)	Adjustments*	Adjusted Profit
Band	\$43,473		\$43,473
Uniform Shop	(\$105,540)	\$120,000	\$14,460
Creative Workshop	(\$55,762)	\$90,000	\$34,238
P & C General Account	\$232,029	(\$210,000)	\$22,029
String Ensemble	\$3,643		\$3,643
	\$117,843	\$0	\$117,843

* Creative Workshop and Uniform shop transferred \$90k and \$120k respectively into General Account.



The bank accounts for the various entities have been reconciled up to and including 30th April 2022. The bank balances are as follows :-

Band	\$125,976
Uniform Shop	\$60,165
Creative Workshop	\$31,662
P & C General Account	\$304,893
P & C Parent Auxiliary	\$1,202
P& C Building Account	\$26
String Ensemble	\$10,348
Total Cash at Bank	\$534,272

Trybooking Account holds \$38,138, which will transfer to Creative workshop bank account when Term 2 enrolments are finalised.

Points to Note

- 2022 Annual Budget was approved by P& C Executives in March 2022.
- Most 2022 Parent Voluntary Contributions will be included in Term 2 school statement of account.
- Yearly Australian Charities and Not-for-profits Commission (ACNC) submission has been completed and lodged
- Bank Signatories have been updated with Bendigo to reflect the current executive committee
- P&C also received \$3,000 subsidy through NSW small business support program.
- Our external accountants had merged with another city-based firm. Unfortunately, the new pricing arrangement is above our budget. We are looking for new external accountant for Tax advice and compliance work.

Entity Summary

General Account

- We received parents' contribution amount of \$7,450 via direct transfer.
- The Easter Raffle tickets raised total of \$19,445. What an amazing result! Thank you to all LEPS families for their support & effort!!
- P&C Introduced new "tap and go" payment system for fundraising events. We have received good feedback.
- P&C auxiliary continuing to support various school events such as Swimming carnivals, Athletics carnivals. Thank you to our parent volunteers!!

Uniform

The uniform shop is running a profit. However, the margin has reduced over time due to the increased stock cost. A pricing review is recommended.

Creative workshops

Creative has resumed on enrolments in Term 2. The revenue is \$35k. No invoices have been received/paid to contractors to date.

Band

Band is running at a profit of \$43k. The cash reserves are healthy. Annual Band Fees are prepaid upfront by families. Further costs will be incurred for the remaining year.

Strings

The Strings is running at a profit.

Should you have any questions on the financial reports or related matter, please do not hesitate to contact treasurer@leerspandc.asn.au



Yuna Yang
Treasurer

Profit and Loss

LEPS P&C General

ABN 34 770 817 173

For the 4 months ended 30 April 2022

Contents

3 Profit and Loss

Profit and Loss

LEPS P&C General

For the 4 months ended 30 April 2022

JAN-APR 2022

Trading Income

Fundraising Revenue	19,326
NSW Covid Business Grant	3,000
Other Revenue	42
Parent Contributions	7,450
Total Trading Income	29,818

Gross Profit	29,818
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Other Income

Fund transfer from sub-committee	210,000
Total Other Income	210,000

Operating Expenses

Audit Fee	3,000
Bank Fees	30
Bookkeeping	636
Fundraising event costs	4,939
General Expenses	650
Insurance	(2,886)
Repairs and Maintenance	494
Software Subscription	184
Square Fees	25
Year 6 Dinner Dance	718
Total Operating Expenses	7,790

Net Profit	232,029
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Profit and Loss

LEPS Band P&C

ABN 34 770 817 173

For the 4 months ended 30 April 2022

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Profit and Loss

LEPS Band P&C

For the 4 months ended 30 April 2022

Cash Basis

JAN-APR 2022

Trading Income

Annual Fee Revenue	45,225
Band Camp Revenue	19,350
Instrument Hire Revenue	10,655
Interest Income	110
Stage Band Revenue	1,360
Instrument Accessories Revenue	71
Total Trading Income	76,770

Gross Profit

76,770

Band Director Expenses

Band Director - Administration	240
Band Director - Rehearsals/Performances	4,650
Total Band Director Expenses	4,890

Band Master Expenses

Band Master - Administration	3,080
Band Master - Rehearsals/Performances	2,395
Total Band Master Expenses	5,475

Band Camp Expenses

Band Camp Accommodation	12,913
Total Band Camp Expenses	12,913

Other Expenses

Instrument Service and Repair	5,955
Medals for Band	35
Miscellaneous	18
Music Books	925
Music Scrolls	172
My School Music	707
Others Tutors	2,208
Total Other Expenses	10,019

Total Operating Expenses

33,297

Net Profit

43,473

Profit and Loss

LEPS P&C String Ensemble

ABN 34 770 817 173

For the 4 months ended 30 April 2022

Contents

3 Profit and Loss

Profit and Loss

LEPS P&C String Ensemble

For the 4 months ended 30 April 2022

JAN-APR 2022

Trading Income

Fee Revenue	5,763
Total Trading Income	5,763

Gross Profit	5,763
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Operating Expenses

Conductor	1,860
Festival Entry Fees	181
Subscriptions	79
Total Operating Expenses	2,120

Net Profit	3,643
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Profit and Loss

LEPS P&C Uniform Shop

ABN 34 770 817 173

For the 4 months ended 30 April 2022

Contents

3 Profit and Loss

Profit and Loss

LEPS P&C Uniform Shop

For the 4 months ended 30 April 2022

JAN-APR 2022

Trading Income

Sales	51,904
Total Trading Income	51,904

Cost of Sales

Purchases	31,281
Total Cost of Sales	31,281

Gross Profit	20,623
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Operating Expenses

Bank Fees	655
Credit Card Charges	28
Fund Transfer to General P&C	120,000
Printing & Stationery	28
Subscriptions	1,662
Superannuation	345
Wages and Salaries	3,446
Total Operating Expenses	126,164

Net Profit	(105,540)
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Profit and Loss

LEPS P&C Creative Workshops

ABN 34 770 817 173

For the 4 months ended 30 April 2022

Contents

3 Profit and Loss

Profit and Loss

LEPS P&C Creative Workshops For the 4 months ended 30 April 2022

JAN-APR 2022

Trading Income

Sales	35,561
Total Trading Income	35,561

Gross Profit	35,561
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Operating Expenses

Administration	889
Fund Transfer to P&C General	90,000
Software Subscriptions	37
Subscriptions	37
Wages and Salaries	360
Total Operating Expenses	91,323

Net Profit	(55,762)
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Band Report



Kirsten Morris <kirsten.l.morris@gmail.com>

P&C Meeting 17 May 2022

Makeham, Jane (Nokia - AU/Sydney) <jane.makeham@nokia.com>

16 May 2022 at 08:51

To: Kirsten Morris <kirsten.l.morris@gmail.com>

Cc: Tini <tinituteja@gmail.com>, "elise_lee@optusnet.com.au" <elise_lee@optusnet.com.au>

Hi Kirsten,

Please find below the band report for tabling at tomorrow's P&C meeting :-

- The bands are progressing well now that rehearsals & tutorials are allowed back on-site. Performance opportunities are commencing again too.
- With parents allowed on school grounds, parent volunteers are helping with rehearsals again. (Previously Elise & Jane were assisting.)
- Band camp successfully held at Collaroy Conference Centre on Fri 29th to Sun 1st May. Vote of thanks to Gill Hollister for co-ordinating the whole weekend. Thanks too to Jacqui Coles for visiting every day representing the school executive and the "army" of parent volunteers to assist operations through-out the weekend.
- Call-out for committee members (particularly convenor) made by email to all band parents on Thu 21st Apr. Jane spoke to CB then PB parents at band camp concert on Sun 1st May. Jane will speak to TB parents at TB debut concert on Tue 7th Jun. Jane to individually contact parents offering to help on the committee at registration.
- Performances at LEPS for PB : ANZAC Day (8th Apr), Grandparents Day (3rd May)
- Performance at LEPS for Stage band for Mother's Day Breakfast (13th May)
- Upcoming 1st Band Workshop at LEPS on Sun 29th May (T2 wk 5)
- Training band debut concert at LEPS planned for Tue 7th Jun (T2 wk 7)
- Stage band to perform at Northern Beaches Instrument Festival on Sun 19th Jun (T2 wk 8)
- Financials : Plan to increase fees from \$450 to \$500 over 2023 & 2024 to reduce annual losses from increased costs and reduced band membership (due to smaller student numbers at LEPS). There are sufficient band funds to sustain these current & future year losses.

Regards,

Jane.

Jane Makeham

Mobile : +61 419 630 761

Email : jane.makeham@nokia.com

[Quoted text hidden]

String Ensemble Report



Kirsten Morris <kirsten.l.morris@gmail.com>

P&C Meeting 17 May 2022

Grace Pettett <gracepettett@gmail.com>

16 May 2022 at 11:42

To: Kirsten Morris <kirsten.l.morris@gmail.com>

Cc: Olivia Korompis PSE-Spencer Cheung <rickyolivia@gmail.com>

Hi Kirsten

In term 1&2, we had renewed the contract with our Mozart string ensemble conductor, Montanna and signed contract with our new conductor for Bach string ensemble, Gabby Jung.

Gabby is very experienced conductor, she had helped us with a few occasions before last Covid lockdown. Due to changing of Covid restriction and the resignation from our last conductor, she started our job in a short notice with a much lower pay as her usual rates (\$150/hour), we are seeking approval from P&C to increase her rate to \$135/ hour from term3. As a result, the charge to the Bach ensemble will be increased slightly from around \$240 per semester (2 terms or 20 Wks) to \$260 per semester.

In term 2, Our Mozart string ensemble had successfully performance on Grandparents day, and Bach string ensemble performed on Mother's Day breakfast. Students were enjoy the performance.

On 2 May, Students over year 3 attended the workshop with Killara High. They learned 3 new pieces of music within 3 hours then performed at the end of workshop.

Currently, students are preparing music for Sydney Eisteddfod on 4th June. We had extra workshops on last couple Sundays. Conductor and students were practising very hard and we are all looking forward to seeing their performance.

Here is the summary from String ensemble, thanks for the support from P&C.

Grace

Sent from my iPhone

> On 11 May 2022, at 2:01 pm, Kirsten Morris <kirsten.l.morris@gmail.com> wrote:

>

>

[Quoted text hidden]



General Meeting Agenda 17 May 2022 (3).docx

106K

Creative Workshops Report

Creative Workshops Report for January 2022 to 30 April 2022

1. Term 1 was cancelled due to Covid restrictions, Term 2 was a successful one so far.
2. There are a high number of Kindy and Year 1 enrolments. Parents are not familiar with how Creative Workshops work. LEPS P&C website has been updated to include a lot of FAQs re Creative Workshops. I update the website whenever there is a question that is not answered in the FAQs. Always refer to FAQ for any questions related to Creative Workshops!
3. There is a strict no kids left unattended at school as part of Duty of Care. Parents have been informed via email and messages.
4. Classes cancelled were: Soccer x 2, Impro Sports drama, animation, 1 x keyboard, Bricks 4 kids senior has been combined with Bricks4 kids junior.
5. Creative kids voucher claims are now in progress. Will take up to 2 weeks to get the money from Service NSW. Parents will then be refunded via Trybooking if their claim is successful.
6. Trybooking – is not a good booking site for Creative workshops. I am considering using Corsizio in the future but will need to look into it further – most likely term 4. So far, it will be cheaper to use Corsizio (no booking fee for under 100 sign ups).
7. I have reviewed costing and margin with Yuna. Will increase tennis to up to 7 people per class (currently 6) OR to increase the margin for tennis.
8. To better facilitate enrolment and to reduce class cancellations, perhaps we can look at introducing early birds special. We don't have the profit margin to actually give early birds special but we can perhaps look at increasing the fee for students who enrol later.

Total Revenue	\$ 38,888.50
Gross profit	\$10,340.10
Profit (approx)	\$7,600

Uniform Shop Report



Kirsten Morris <kirsten.l.morris@gmail.com>

P&C Meeting 17 May 2022

melissa kent <melissajillkent@yahoo.com>
To: Kirsten Morris <kirsten.l.morris@gmail.com>

17 May 2022 at 08:18

Hi Kristen,

The uniform shop is now open Tuesdays and Fridays . We have had some busy weeks with sales in the last three weeks over \$22,000. We currently are in stock of most items (just waiting on a order of tights) . Customers have transitioned well to QKR!. It is easy to use and working well. I am going on Holiday June 15th so will encourage sales to take place before that day for end of term. Donations are being accepted and we are selling lots of second hand. Uniform Clothes that are worn out can also be donated and placed in the yellow boxes. Thank you, Melissa

Sent from my iPhone

> On 11 May 2022, at 2:01 pm, Kirsten Morris <kirsten.l.morris@gmail.com> wrote:
>
>
> The next P&C Meeting is on 17 May 2022 at 7pm at school and via zoom.
>
> Can you please attend to provide the report for your sub-committee or send it to me by COB 16 May?
>
> Many thanks
>
> Kirsten Morris
> 0410 445 652



General Meeting Agenda 17 May 2022 (3).docx
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Parent Auxiliary Report

Parent's Auxiliary Report May 2022

The Parent's Auxiliary team have been very busy in Term 1 and Term 2 so far. An overview of the events organised so far are:

Term 1

Swimming Carnival – Held in week 3. Morning tea & lunch for the teachers and volunteers was organised by Adele at very short notice, thank you Adele!

Bubbles & Bites Event – Held in week 6. This was a new event this year to welcome parents of Kindy, year 1 & year 2 into the school. Multiple lockdowns and covid restrictions over the past 2 years meant that a lot of these parents had rarely been into the school. It was a lovely evening and was attended by approximately 80 parents who enjoyed a drink, some nibbles, some chats and a tour of the school.

Easter Raffle – Run for the second time at LEPS, the Easter raffle event is one of our biggest fundraisers. A lot of time and effort is put into this event by the P&C, as well as the LEPS community and local community, in terms of donations, buying and selling raffle tickets, and volunteering at our weekend stalls. In summary:

- 3730 tickets were sold
- 71 prizes in total
- 695 guesses for the Easter egg jar
- Overall funds raised for our school was \$19,156.00

A huge effort by all, and many thanks to everyone that got involved!

K-2 Egg Hunt – Last day of Term 1. This is an annual event which is enjoyed by Kindy, year 1 & year 2. Over 300 bags of easter eggs were made and hidden in the children's classrooms. The children had a surprise visit by the Easter bunny (who is a personal friend of Diane's), after which they went back to their classrooms to hunt for a little gift bag of Easter eggs. A very exciting event for just under 300 very excited children. My thanks again to the parents who came in last minute to help hide the egg bags.

Athletics Carnival – Held in week 10. This is an event where we provide morning tea & lunch for the teachers & volunteers.

Term 2

Mother's Day Stall – Held in week 2. This is an annual event where each class gets to visit the stall and purchase a gift for mum. It's something the kids really enjoy – their own little shopping trip! This year we had just under 500 children come through and purchase a gift, and this year the stall raised \$1331.

Once again, thank you to the mums that helped out on that day and helped it all run smoothly.

Mother's Day Breakfast – Held in week 3. A new event for LEPS this year! We had approximately 150 families attend. They enjoyed a breakfast box from Dukes Green café, and enjoyed performances by the band, string ensemble and dance troupe. It was a lovely morning, and thank you to the dad's who came to help so that the mum's could enjoy their morning. This event raised \$1826.

Finally, I just wanted to say a huge thank you to all the P&C members, Diane, Jacqui, Carolyn and all the staff for their endless support.

IT
Subcommittee
Report

Focus Areas

1. Look and feel

New theme, decluttered homepage

To do - Investigate offer from web developer LEPS parent

2. Content

Out of date content updated

New pages added eg. Creative workshops FAQ, class parents info

3. Hosting

Investigated Wordpress and hosting alternatives

Decision t

4. Events calendar

Launched

To do - Increase parental awareness

5. Payments

In progress - adding a payment gateway to the P&C website

Ability to take online payments will save costs from external event booking sites, make IOU payments easier

6. P&C Documents

In-progress - re-organise P&C documents and make searchable

Grounds Force Report



Kirsten Morris <kirsten.l.morris@gmail.com>

LEPS P&C Meeting - Grounds Forcr Report 17 May 2022

1 message

Soo-Jin Park <sjp999@hotmail.com>

17 May 2022 at 12:45

To: Kirsten Morris <kirsten.l.morris@gmail.com>

Hi Kirsten,

I would like to table the following report for the 17 May 2022 P&C meeting

- Working bee held Sunday 1 May 2022 8.30 to 11.30am on school grounds
- 13 parent volunteers, Diane Read and Greg Jack attended
- Planning to hold one working bee per term going forward.

Thanks to the generous help of all the parent volunteers, the school environment was improved for the enjoyment of the students and the school was very presentable for visitors who attended Grandparents day.

Kind regards,

Soo Jin Park

Sent from my Galaxy