

**LINDFIELD EAST PUBLIC SCHOOL  
PARENTS' and CITIZENS' ASSOCIATION  
AGM 1<sup>st</sup> September 2020  
MINUTES**

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- A. OPENING at 7:05pm, via ZOOM
- B. ATTENDANCE/ABSENCES – all attendees shown on following pages
- C. DECLARATION OF CONFLICTS - None
- D. CONFIRMATION OF PREVIOUS MINUTES [25 Feb 2020] - Accepted 1<sup>st</sup> A. Jeffers;  
2<sup>nd</sup> T.Rath
- E. ACTIONS ARISING FROM PREVIOUS MINUTES – Actions were to set budgets and events for this year. These have not proceeded due to Covid-19 restrictions.
- F. CORRESPONDENCE - None
- G. REQUEST FOR TOPICS/MOTIONS WITHOUT NOTICE – None
- H. REPORTS
- A. President – report attached separately  
1<sup>st</sup> A.Shaw; 2<sup>nd</sup> G.McCallum
- Thanks to Di, Talia and teachers for carrying the kids so well through the last through months with the Covid-19 changes
  - Thanks to Mel Kent and Kate Jegat for adapting to the many changes and organising workshops and running the uniform shop, which is closed but still catering to parents
  - P&C hasn't raised the money this year that was planned. The ideal is to leave the budget in surplus, via parent contributions.
  - Last year only \$32k raised for P&C contributions, compared to \$70-80k seven years ago.
  - School hall already upgraded considerably; murals are up on internal walls; repainted, bright internals; audio fixed. All a result of P&C fundraising and parent contributions.
  - P&C contributions this year will be tax deductible and will go towards the building fund for further hall upgrades. A separate letter to the voluntary contributions letter will be sent to parents.
  - Currently gathering building quotes for hall improvements; costs in excess of \$100k.
  - Need new P&C Executive team for next year – President, Treasurer. Any interest to be directed to Tracey. Review Constitution for P&C Exec requirements – which positions are essential to fill.
- B. Treasurer – report attached separately  
1<sup>st</sup> A.Shaw; 2<sup>nd</sup> G.McCallum
- A.Jeffers will do a cash flow report to show we're we are currently sitting financially
- C. Principal's report – report attached separately  
1<sup>st</sup>: A.Shaw; 2<sup>nd</sup>: J.Makeham
- Staffing: A.Newell retired. Last day at the end of this term. Position advertised.
  - Nicole on Maternity Leave

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- Connie, Garth away
  - School wasn't permitted to send fees last term. Term 2 and 3 fees to be sent out soon. They are less because of Covid.
  - Library and Grounds have been upgrade.
  - BYOD extended to Year 4 from next year.
  - Laptops will be used by Yr 4, 5 and 6 next year.
  - Yummy Bears will not be renewing their Canteen lease after 3 years in place at the school. School will be tendering for a new company, aiming to be in place by term 4.
  - Noted: no community objection to canteen going to tender.
  - Incursions have been replacing excursions during the Covid restrictions.

D. Deputy Principals

- T.Morgan thanks to J.Makeham and K.Jegat for work with band and creative workshops.

E. BASC

- Thanks to D.Read for organising removal of fallen trees around BASC building.
- Some rain internally recently – insurance claim repair
- Had recent AGM, a new parent committee will step in soon.

F. P&C SUB-COMMITTEES

- I. **Band** – report attached separately.  
Band camp cancelled. Booking able to be moved to 2023.

Sub committee reports accepted – 1<sup>st</sup>: A.Shaw 2<sup>nd</sup>: T.Rath

GENERAL BUSINESS TOPICS/MOTIONS WITHOUT NOTICE>

FUNDRAISING

Suggestion to produce a Christmas Recipe Book of favourite recipes contributed by parents

I. NEXT MEETING DATE & ADJOURNMENT

Next AGM scheduled for 23 Feb 2021

Next General Meeting scheduled for Tuesday 10 November 2020

Meeting finished 7:45pm.

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Attendees:

1. Tracey Rath
2. Diane Read
3. Anthia Shaw
4. Gabrielle McCallum
5. Jane Makeham
6. Barbara Meaney
7. Andrew Jeffers
8. Alfred Hung
9. Talia Morgan