

## LEPS P&C AGM REPORT 2020

### Swimming Carnival

Collect ice and esky for the water

David Roberts cut the fruit and supplied cookies/muffins

Organised parent helpers to hand out Subway and fruit etc

Subway Lindfield delivers (Renee very helpful)

### K-2 Easter Hunt

Confirm class numbers for K-2

Ordered Easter eggs from Easter Egg Warehouse

Packaged into individual packages per class

Miss Read and other teachers dressed up and kids found the eggs hidden in fairy garden

### Mothers day Stall – Thursday 9 May 2019

In term 1, did a stocktake of previous stock, found quite a bit of stock.

Allowing for 2-3 items per child I placed an order with Smart Gift Ideas based on the catalogue. Invoice made out to Lindfield East Public School.

Purchased gift bags from Gift Packaging and paid myself for reimbursement from P&C

Complete note and ask office to send out requesting parent helpers

Complete roster for the day, at least 6 helpers per session

Day before event organise cash float

Once event is completed money was deposited into Bendigo Bank, inform P&C president of takings

### Grandparents Day

Ask office to send out note requesting food contributions

Ask greg to set up tables and urns the day before

On the morning be there to receive food and re-plate if necessary

Organise parent helper schedule

### Athletics Day

Was the same day as Grandparents Day so I wasn't there.

David Roberts organised food and water for the teachers

### Fathers Day Stall – 28 August 2019

Same as Mothers Day Process.

Ordered quite a bit of stock as levels were low, profit was therefore not as high as Mothers Day collections.

### Staff Xmas Lunch

Was a bit different from in the past.

Teachers requested to do it on the pupil-free day at the end of Term 4

No parent-helper roster was needed

I bought some paper plates, serviettes, a few Xmas decorations from the House and Home Shop in Forestville

Parents were asked to drop their plates on the last day of school or preferably on the day of the event

Tracey and I went in to set it up on the day but left before the teachers ate.

Teachers cleaned up and packed away