

**LINDFIELD EAST PUBLIC SCHOOL  
PARENTS' and CITIZENS' ASSOCIATION  
AGM 25<sup>th</sup> February 2020  
MINUTES**

---



- A. OPENING at 7:15pm
- B. ATTENDANCE/ABSENCES – all attendees shown on following pages
- C. DECLARATION OF CONFLICTS - None
- D. CONFIRMATION OF PREVIOUS MINUTES [29 October 2019] Accepted 1<sup>st</sup> B. Meaney;  
2<sup>nd</sup> G.McCallum
- E. ACTIONS ARISING FROM PREVIOUS MINUTES – No need to change Bendigo Bank account signatories. Just T.Rath and A. Jeffers to remain as signatories. Band also have signatories.
- F. CORRESPONDENCE - None
- G. REQUEST FOR TOPICS/MOTIONS WITHOUT NOTICE – None
- H. REPORTS
  - A. President – report attached separately  
1<sup>st</sup> A.Jeffers; 2<sup>nd</sup> G.McCallum
  - B. Treasurer – report attached separately  
1<sup>st</sup> J.Makeham; 2<sup>nd</sup> G.McCallum  
\$100k already committed to hall extension, bifold door installation at rear of hall  
Discussion around what can be done to increase voluntary contributions – specifying on the contribution fee sheet what will be lost from the school's resources if contributions are not received; also include in newsletter and ask class parents to circulate the information. Contributions invoice could be issued later in the year.
  - C. Principal's report – report attached separately  
1<sup>st</sup>: A.Jeffers; 2<sup>nd</sup>: J.Makeham
  - D. Deputy Principals -none
  - E. BASC  
Heavily damaged by storm, now upgrading facilities with like for like; taking longer than expected. New Director, Molly Lock started on Monday. Unexpected resignation of previous Director at Christmas. BASC AGM to be held on 25 March to elect new committee. No waiting lists for the morning but there are waiting lists for the afternoons, particularly Tuesday. Licenced for 85 children; cannot be increased without increasing space and facilities.
  - F. P&C SUB-COMMITTEES
    - I. **Band** – report attached separately.  
Elise Lee in a paid admin role. Jane is the convenor.
    - II. **Creative Workshops** – report attached separately.
    - III. **Parents' Auxiliary** - report attached separately.
    - IV. **String Ensemble** - report attached separately.
    - V. **Uniform shop** - report attached separately.

**LINDFIELD EAST PUBLIC SCHOOL  
PARENTS' and CITIZENS' ASSOCIATION  
AGM 25<sup>th</sup> February 2020  
MINUTES**

---



Sub committee reports accepted – 1<sup>st</sup>: T.Singh 2<sup>nd</sup>: A.Jeffers

GENERAL BUSINESS TOPICS/MOTIONS WITHOUT NOTICE>

G. SETTING OF ANNUAL MEMBERSHIP FEE - None

H. ELECTION OF OFFICE BEARERS

President – T.Rath - accepted 1<sup>st</sup> A.Jeffers; 2<sup>nd</sup> A.Shaw  
Vice President - T.Singh – accepted 1<sup>st</sup> G.McCallum; 2<sup>nd</sup> A.Jeffers  
Treasurer – A.Jeffers – accepted 1<sup>st</sup> G.McCallum; 2<sup>nd</sup> T.Rath  
Secretary – A.Shaw – accepted 1<sup>st</sup> T.Rath; 2<sup>nd</sup> A.Jeffers

I. ELECTION OF SUB COMMITTEE OFFICERS AND P&C POSITIONS

**Creative Workshops: Grace Pettett**

Uniforms: Melissa Kent

Office bearers and sub committee positions – accepted 1<sup>st</sup> G.McCallum; 2<sup>nd</sup> A.Jeffers

J. NEXT MEETING DATE & ADJOURNMENT

Next AGM scheduled for 23 Feb 2021  
Next General Meeting scheduled for Tuesday 5 May 2020

Meeting finished 8:05pm.