

**LINDFIELD EAST PUBLIC SCHOOL
PARENTS' and CITIZENS' ASSOCIATION
MEETING: Tuesday 29 October 2019
MINUTES**



- A. **OPENING** 7:10pm
- B. **ATTENDANCE:** Tracey Rath, Tini Singh, Stephen Moore, Anthia Shaw, Diane Read, Talia Morgan, Meredith Todd
- ABSENCES:** Apologies from Jane Makeham; Anna Abdo; Gabrielle McCallum
- C. **DECLARATION OF CONFLICTS:** None
- D. **CONFIRMATION OF PREVIOUS MINUTES [30th July 2019]**
Accepted: Tracey and Seconded: Tini
- E. **ACTIONS ARISING FROM PREVIOUS MINUTES:** None
- F. **CORRESPONDENCE:** Only bank statements and insurance renewals; fees to renew P&C website hosting and the Term Deposit that is coming up for band
- G. **REQUEST FOR TOPICS/MOTIONS WITHOUT NOTICE:** None
- H. **REPORTS:**

Treasurer

Bank balances are as follows:

- Band \$121,531
- Uniform shop \$86,748
- Creative workshop \$75,320
- P&C General Account \$80,048
- String Ensemble \$15,399
- Try booking payments to be brought across to Creative Workshops \$138,000
- Total in Bank is currently circa \$500k

- \$100k is still to be paid to the school for revamp works from P&C
- The Band holds \$134k on account; the Treasurer believes some of this should be utilised to complete the works to the hall, particularly band equipment storage as quoted works are more than \$100k

- There is a profit of \$20k in general account
- String ensemble produced a \$10k profit this year
- Band revenue is down \$4k
- Uniform shop revenue is down but profit is up
- \$37k profit for Creative Workshops this year.

Full details can be found in the Treasurer's report on the P&C website.

- Andrew and Tracey to work out voluntary contribution tax deductions.

President

- School Fun Run – P&C are in the process of distributing prizes, will arrive in the next two weeks. Parents can call the Fun Run fundraisers to order prizes. We made \$15,000 less

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than the first year that we ran this event. We raised just over \$40,000, but gross is \$20,000 – already distributed to the school hall, the painting has been done and the lighting is being quoted, to be finished in time for the end of year Presentation days. Murals are also going up on the hall walls, the House flags are being repositioned – this will be announced in the newsletter.

- Potentially use the school newsletter to publicly announce the fundraising rankings – or by class
- At the start of the new school year, teachers could get parents to download the Skoolzine app to ensure everyone has this and it's the singular point of communication
- Welcome Back Night – meeting next week. Tini will coordinate again.
- Safety and security – break-ins at Rugby Club and IGA. P&C will assist where we can with locks, signage and security.
- Fundraising has been completed for the year. All funds raised have gone to the school hall this year.
- Positions for next year – to be allocated at the AGM next year. Advertising for positions can be included in next newsletter.
- Canteen has requested maintenance and requested a new cooktop. School expense but P&C may be able to contribute towards this.

Principal's report

- Ordered more flexible furnishings for the year 5 and 6 classrooms. Furniture has been arranged in a tiered effect. They have whiteboard desks too. All furniture encourages collaborative work.
- School Leader selection process has commenced for next year. Boy and girl captain and vice captains but leadership team will be based on vote results, doesn't have to be gender balanced.
- Menindee student visit will happen in week 6 this term. Parents in our community to be invited to cook breakfasts and BBQ dinners for the visiting students. Potentially have a movie night with them too. Meeting on Tuesday to organise.
- Classes are being formed for next year; teachers carefully deliberate
- Next year BYOD is moving away from iPads, to laptops. Killara H.S. has laptops so we are using the same specs as them so they can transition smoothly. Note has gone to Year 4 parents for next year.
- Stationary supplies for next year – parents will be asked to supply these for the kids for K - 6.
- Staffing: Hwa Choi has gained an A.P. position at Gordon East P.S.
- Voluntary contribution for grounds levy goes towards Bush Link community group and students work with the group around the school grounds.

Deputy Principal - Talia Morgan

- 139 responses to the 'Tell them from Me' report.
- Over 50% parents preferred digital copies of school reports. Potentially introduce this next year

BASC

- Farewell to long term staff member Fabian Cowling; Annette Harman has been hired as a full-time Assistant Program Coordinator. She is well qualified and will take on educational leader responsibilities. Now have 3 full-time members, as well as part time and casual members.

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- Going live with new website and booking system on 18 November. Just needs to be turned on, is ready to go. Parents will be able to see what's happening at the service and book online and update their details there, rather than via phone calls and emails. There will also be a learning portal with a feed so parents can receive information and updates on a daily basis.
- Relationship and BASC is really strong and better than it ever has been.

Band

- Has been busy
- Education week open day, lunch rehearsals, performing in Band Festivals on weekends and other venues including the Roseville School Fete.
- Applications for the Training band have opened for next year
- Remembrance day, info evening in hall
- Acknowledgement to Elise for the hard work she continuously puts into Band.

Creative Workshops

- Potential new Tuesday workshop (1.5 hrs) focusing on homework assist with student or prac teachers. Will also provide an after school care service for this day when BASC is full. There are 15 people on the BASC waitlist.
- Acknowledgement to Kate Jegat and Mel who have been doing an amazing job with Creative Workshops and the Uniform Shop respectively.

P&C SUB-COMMITTEES : No reports

I. GENERAL BUSINESS TOPICS/MOTIONS WITHOUT NOTICE:

- Library: games in the library; kids not feeling comfortable being there as they are in trouble for being noisy or scared for returning books late, or not having library bags. Potentially have an assistant or a parent volunteer to create a warmer atmosphere.
- P&C could potentially purchase bean bags, board games, cards to sit outside under the shade with parent supervisors on, for example Monday Wednesday and Friday
- P&C could potentially roster on parents in Term 1 and 4
- NEXT MEETING DATE – Tuesday 25 February 2020 & ADJOURNMENT 8:25pm