

**LINDFIELD EAST PUBLIC SCHOOL  
PARENTS' AND CITIZENS ASSOCIATION  
MEETING: 21 February 2017  
MINUTES**



I. OPENING

Meeting declared open by P & C President at 20.55 hours

II. ATTENDANCE/ABSENCES

See Attendance Register dated 21 February 2017. Apologies received from Anthony Marriner

III. DECLARATION OF CONFLICTS

**Noted:** No declaration of conflicts raised.

IV. CONFIRMATION OF PREVIOUS MINUTES

**Approved:** The minutes of the meeting 29 November 2016 confirmed.

V. ACTION ARISING FROM PREVIOUS MINUTES

**Noted:** No action arising

VI. CORRESPONDENCE

**Noted:** No correspondence was tabled at the meeting of 21 February 2017.

VII. MOTIONS WITHOUT NOTICE

No Motions without Notice

VIII. MOTIONS (ON NOTICE)

1. The GST Minute prepared by Watkins Coffey Tapsall is approved.

**Noted:** Motion adjourned to next general meeting to enable new Treasurer elected at AGM on 21 February 2017 to understand the issues and form an opinion. Treasurer will communicate his views to P & C at next general meeting.

IX. REPORTS

A. President's Report

**Noted:**

- Canteen break-in over the Christmas period. No damage to property. Frozen foods and microwave stolen. Perpetrators were minors and were caught by Chatswood Police.
- Easter Egg hunt being planned and arranged by Tania Moran.
- Fund raising events for the year will be discussed between new executive and put to P & C throughout the year at the general meetings.

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**B. Treasurer**

**Noted:**

- New treasurer elected for 2017.
- No report as Treasurer for 2016 school year not able to attend meeting due to work commitments.
- The tabling of the audited statement of income and expenditure, certified by the auditor and Annual Report (“the statement and Annual Report”) was stood over from the Annual General Meeting (“AGM”) to this general meeting as the Treasurer was unable to attend the AGM due to work commitments.
- The tabling of the statement and Annual Report is adjourned to next general meeting.
- No objection was raised by any attendee to adjourning the tabling of the statement and Annual Report to the next general meeting.

**C. Principal’s Report**

**Noted:**

- Thanks to the past executive committee.
- Due to the large numbers in attendance at AGM we now need 11 attendees at each general meeting to reach a quorum.
- Demographers estimate that the School’s pupil numbers will decrease over time to low 600s.
- Department of Education and BASC are continuing negotiations in relation to the lease.
- Due to new Department of Education policy, no alcohol will be permitted at events where students are present. Accordingly, no alcohol will be permitted at Welcome Back Night.
- Need to consider increased security. Over the holiday period, kids were caught climbing on the rooves. Damage has been done to rooves and library building.
- Consideration to be given to security fencing. Preliminary estimates indicate the costs would be in the range of \$50,000.
- A big thank you to McConnell Bourne for agreeing to be the major sponsor at Welcome Back Night.

**D. Deputy Principals’ Report**

**Noted:**

- Deputy Principal’s report postponed to next general meeting.

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E. P & C CONVENORS

1. Band

**Noted:**

- 136 members of the band this year.
- Band camp will be held in March follows on from Bush Camp.

2. Canteen

**Noted:**

- Canteen running well with new staff. More volunteers needed.

3. Creative Workshops

**Noted:**

- Numbers down slightly but otherwise doing well.

4. Uniform

**Noted:**

- Going well. Will need to know which sports uniforms are required.

6. Parents' Auxiliary

**Noted:**

- Welcome Back Night – still spots needed to be filled on the roster.

7. String Ensemble

**Noted:**

- No report from String Ensemble Convener.

8. Field and Open Air Stage

**Noted:**

- One objection from neighbour through the DA process. There are concerns that have been raised about privacy. Currently working on solutions to resolve that issue.
- The construction period will be approximately 12 weeks.
- Eugenia Hartley has been fantastic.

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X.GENERAL BUSINESS TOPICS

1. Consideration to be given to whether there is a conflict of interest in Watkins Tapsell performing bookkeeping role and auditor role. Matter to be placed on the agenda for discussion at the next general meeting.

NEXT MEETING DATE & ADJOURNMENT

1. Next meeting date 28 March 2017
2. Meeting declared closed by P & C President at 21.25 hours

APPROVED FINAL