

**LINDFIELD EAST PUBLIC SCHOOL
PARENTS' and CITIZENS' ASSOCIATION
MEETING: 23nd May 2017
DRAFT Minutes**



I. OPENING

Meeting started at 7.40pm

II. ATTENDANCE/ABSENCES

No apologies noted – meeting quorate with 14 attendees. Elise Lee, Band report provided.

III. DECLARATION OF CONFLICTS

None offered.

IV. CONFIRMATION OF PREVIOUS MINUTES

1^o – Tracey Rath

2^o - Debbie Jenkins

V. ACTIONS ARISING FROM PREVIOUS MINUTES

Minutes from AGM posted on Website.

VI. CORRESPONDENCE

Nil tabled

VII. REQUEST FOR TOPICS/MOTIONS WITHOUT NOTICE

VIII. MOTIONS (ON NOTICE)

Nil

IX. REPORTS

A. Treasurer

NOT PRESENT AT TIME OF AGENDA ITEM – MAY PROVIDE REPORT LATER IN THE MEETING

B. President

UPCOMING EVENTS:

- Casino Night - 26th August – in motion
- Sunday Fun Day – 5th November
- Mother's Day – made \$1.400
- Asian communities' – Ginny Tsai ongoing
- Field of dreams- deferred to report by Principle

C. Principal's report

- Thank you- Big morning tea, a made donation of \$1,200
- Grandparents day very successful- esp. Tania Moran
- School photography day discussed – generally happy
- Maintenance – a lot going on -e.g. hall doors replaced.
- Murals still being done around the school
- Bush link reviewed
- DOE lease, Draft lease prepared – next step reviewed by BASK
- Field of dreams – Jonathon Goodwell and team from LEPS reviewed the proposal. Addressed neighbour objections. Minor modifications may be required. Positive meeting, issues addressed. Ready to go to tender process,

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12 weeks after approvals. Moving in the right direction – Field may not be ready before year end.

- Pool company discussion – Consideration of public private partnership – LEPS open to proposal. “Other school’s experiences discussed
- Playground – ready to go ahead to order – and install by year end
- Schoolbag- e-form option available

D. Deputy Principals

- Mr Campbell- ICAS test today. Went well
- Naplan today
- Japanese school visiting
- Coding lesson going well, will put update in newsletter
- Work Health and Safety – meets once per team. Meeting with consultant, need policy for working at school after hours. Looking at buddy system.

E. P&C SUB-COMMITTEES

I. Band – Elise Lee

Written report read by Chairperson, Running well in summary

II. Canteen - Vacant (Debbie Jenkins)

Running smoothly. but as always volunteers still an issue

III. Creative Workshops - Vacant (Debbie Jenkins)

Report provided by Chairperson. July holiday options available. Parents should advise non-attendance. Do term by term rather than semester.

IV. Field and Open Air - Eugenia Harley

Covered in principal address

V. Parents' Auxiliary - Tania Moran

Mother's Day went well. Need to sort the P&C storage area out ASAP – all agreed

VI. String Ensemble – Charmain Yap

Verbal report provided. Senior stings now 18 students, juniors at 9 students. New teacher coming in.

VII. Uniform shop – Vacant (Debbie Jenkins)

Melissa doing well. People unprepared for winter, some sized need to be ordered. [need to advise Uniform shop on the requirement for teams uniforms for PSSA]

IX. BASC – Skye Hodges

Prettification continues of BASC
Donation to library idea finalized
Donations for sister school requested

X. Technology

Web site updated

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X. GENERAL BUSINESS TOPICS/MOTIONS WITHOUT NOTICE

Canteen – Asian Mothers a new beneficial source of volunteers, the enthusiasm from them is very pleasing. Concerns about losing the pride of students seeing their parents volunteering may be lost with outsourcing. Make sure we maintain the involvement of volunteers.

XI. NEXT MEETING DATE & ADJOURNMENT

Next meeting date is 15th August 2017
adjourned at 8.45pm