

**LINDFIELD EAST PUBLIC SCHOOL  
PARENTS' AND CITIZENS ASSOCIATION  
MEETING: 1 MARCH 2016  
MINUTES**



- I. OPENING  
Meeting declared open by P & C President at 21.00 hours
  
- II. ATTENDANCE/ABSENCES  
See Attendance Register dated 1 March 2016. Apologies received from Dianne Read.
  
- III. DECLARATION OF CONFLICTS  
**Noted:** No declaration of conflicts raised.
  
- IV. CONFIRMATION OF PREVIOUS MINUTES  
**Approved:** The minutes of the meeting 23 June 2015 and 6 October 2015.
  
- V. ACTION ARISING FROM PREVIOUS MINUTES
  - 1. Creative Workshops Convener to immediately engage staff to relieve burden of ongoing obligations currently carried by parents involved in Creative Workshops.  
**Noted:** Position has now been filled.
  
- VI. CORRESPONDENCE  
**Noted:** No correspondence was tabled at the meeting of 1 March 2016.
  
- VII. MOTIONS WITHOUT NOTICE
  - 1. The following P & C Convener roles are dissolved:
    - a) Building Convener
    - b) Health & Wellbeing Convener**Approved**
  - 2. The following P & C Convener Roles are created:
    - a) Field and Open Air Stage Convener
    - b) Technology Convener**Approved**
  - 3. Euginia Harley is elected to the role of Field & Open Air Stage Convener: **Approved**
  - 4. Grant Bozier is elected to the role of Technology Convener: **Approved**
  
- VIII. MOTIONS (ON NOTICE)  
No motions on notice.
  
- IX. REPORTS
  - A. President's Report  
**Noted:**  
Nothing to report due to first meeting of the year.

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B. Treasurer

**Noted:**

- i. See report tabled at AGM

C. Principal's Report

**Noted:**

- i. Remarkable difference with Kate Jegat coming on board in the new Creative Workshops role. The new structure looks to be an excellent solution and is working well.
- ii. Currently 742 students at LEPS.
- iii. Demountable in the school grounds has been removed.
- iv. Sarah Lyle is a new teacher in Year 6. The school received \$13,000 in funding to assist with training and development.
- v. Nathan Lee is a newly appointed science teacher.
- vi. The school is operating very efficiently. A factor which assists the efficient running of the school is the continuing tenure of the executive.
- vii. LEPS will continue to have strong connections this year with Killara High.
- viii. LEPS involved in a number of inter-school partnerships and programs that builds tolerance and compassion for different cultures and socio-economic backgrounds. In particular, LEPS is into its sixth year of the relationship with Minindee.

D. Deputy Principals' Report

**Noted:**

- i. Not tabled due to time. Report to be provided at next meeting.

E. P & C CONVENORS

1. Band

**Noted:**

- i. 128 students in the band.
- ii. Stage band will continue this year.
- iii. Next weekend is the band camp.

2. Building

**Noted:**

- i. Position dissolved no further reports will be provided.

3. Canteen

**Noted:**

- i. See report provided at AGM.

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4. Creative Workshops

**Noted:**

- i. Welcome to Kate Jegat.
- ii. Increased number of participants in Creative Workshops.
- iii. Great feedback for the improvements to the ordering procedure and website.
- iv. Positive outlook for increased revenue likely to flow through in later terms of this school year.

5. Health & Wellbeing

**Noted:**

- i. Position dissolved. No further reports will be provided.

6. Parents' Auxiliary

**Noted:**

- i. First meeting of the year for new Convener. Detailed report to be provided at next meeting.
- ii. Renew engagement with class parents to assist with finding volunteers.
- iii. Definitely ensure that LEPS has a walkathon this year.

7. String Ensemble

**Noted:**

- i. No report from String Ensemble Convener

8. Uniform

**Noted:**

- i. The Uniform Shop is going well thanks to Melissa Kent.
- ii. Current issue with supplier which has required the P & C Executive to seek legal advice. Further details will be provided, however it is important that disclosure is kept to the essential information due to the confidential nature of the dispute.

X. GENERAL BUSINESS TOPICS

1. P & C Meeting timetable for the balance of the school year:

**Noted:**

- i. 24 May
- ii. 16 August
- iii. 8 November
- iv. 1 December (optional)

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**NEXT MEETING DATE & ADJOURNMENT**

1. Next meeting date 24 May 2016 at 19.30 hours
2. Meeting declared closed by P & C President at 22.00 hours